

**PROCUREMENT NOTICE**

**STATE PHARMACEUTICALS CORPORATION OF SRI LANKA**

The Chairman, Procurement Committee of the State Pharmaceuticals Corporation of Sri Lanka, Colombo 01 invites sealed quotations from registered and previous sources for following items and bids will be closed at the respective times on the dates given below and will be opened immediately thereafter. **(E. mail /Fax offers as well as FOB offers are not acceptable)**

Sealed Bids may be sent by post under registered cover or may be personally deposited in the box available for this purpose at Internal Audit Department in the mezzanine floor of the State Pharmaceuticals Corporation at No. 75, Sir Baron Jayatillake Mawatha, Colombo 1, Sri Lanka.

Bidders or their authorised representatives will be permitted to be present at the time of opening of Bids.

**SURGICAL SPECIAL ITEMS**

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| **Tender No.** | **Closing Date** | **Closing Time** | **Item** | **Quantity** |
| DHS/RSS/RQ/110/19 | 03.09.2019 | 2.00 pm | Aortic Root Cannula for cardioplegia, size 12FG, sterile. | 50 Nos |
| DHS/RSS/RQ/111/19 | 03.09.2019 | 2.00 pm | Brackets MBT 022 twin with canine hook Upper anteriors 321 123. Packed andlabelled accordingly. | 1,000 Nos |
| DHS/RSS/RQ/112/19 | 03.09.2019 | 2.00 pm | Surgical Non-Consumables | SPC web sitewww.spc.lk |
| DHS/RSS/RQ/113/19 | 04.09.2019 | 2.00 pm | Surgical Consumables | SPC web sitewww.spc.lk |
| DHS/RSS/RQ/114/19 | 04.09.2019 | 2.00 pm | Surgical Face Mask, with shield for splash protection, disposable | 15,000 Nos |
| DHS/RSS/RQ/115/19 | 04.09.2019 | 2.00 pm | Surgical Non-Consumables | SPC web sitewww.spc.lk |
| DHS/RSS/RQ/116/19 | 04.09.2019 | 2.00 pm | Balloon Dilatation Catheters | SPC web sitewww.spc.lk |
| DHS/RSS/RQ/118/19 | 03.09.2019 | 2.00 pm | Drug Eluting Coronary Stents | SPC web sitewww.spc.lk |
| DHS/RSS/RQ/275/18 | 04.09.2019 | 2.00 pm | Surgical Non-Consumables | SPC web sitewww.spc.lk |
| DHS/SS/PQ/009/20  | 18.09.2019 | 2.00 pm | Surgical Sutures | SPC web sitewww.spc.lk |

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**PHARMA ITEMS**

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| **Tender No.** | **Closing date** | **Time** | **Item** | **Quantity** |
| DHS/RP/02/2020 | 27.08.2019 | 3.00 PM | Vericella vaccine 0.5ml vial | 500 vials |
| DHS/RP/293/2019 | 27.08.2019 | 3.00 PM | Rituximab Injection 100mg/10ml vial Rituximab Injection 500mg/50ml vial  | 1,000 vials 1,000 vials |
| DHS/RP/294/2019 | 27.08.2019 | 3.00 PM | Suxamethonium chloride Injection 20mg/ml, 10ml PFSY | 375 PFSY |
| DHS/RP/295/2019 | 27.08.2019 | 3.00 PM | Meropenem Injection 500mg vial | 125,000 vials |
| DHS/RP/296/2019 | 27.08.2019 | 3.00 PM | Mycophenolate Mofetil oral suspension 1g/5ml in 175ml bottle | 20 Bottles |
| DHS/RP/297/2019 | 27.08.2019 | 3.00 PM | Amisulpride Tablet 100mg | 20,000 Tabs. |
| DHS/RP/298/2019 | 29.08.2019 | 3.00 PM | Tuberculin for Mantoux test 5TU/0.1ml 1ml vial | 5,000 vials |

**LAB ITEMS**

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| **TENDER NO/BID REFERENCE** | **CLOSING DATE** | **CLOSING TIME** | **ITEM** | **QTY** |
| DHS/RL/44WKL/19 | 26.08.2019 | 02.30 P.M. | 42780101-Spore strip | 500 Strips |
| DHS/RL/154NK/16 | 26.08.2019 | 02.30 P.M. | 43003401-Ferric alum (Ammonium iron III sulphate)  | 3,500g |
| DHS/RL/3CPW/20 | 26.08.2019 | 02.30 P.M. | 1/43546501-HLA-ABC Negative Control 0.5ml/vial2/43546601-HLA-ABC Positive Control 0.5ml/vial | 28 vials28 vials |
| DHS/RL/142RS/17 | 29.08.2019 | 02.30 P.M. | 7/41213701-Noble agar  | 500g |
| DHS/RL/155RS/16 | 29.08.2019 | 02.30 P.M. | 41301601-Lactophenol cotton blue | 4000ml |
| DHS/RL/141NK/17 | 29.08.2019 | 02.30 P.M. | 41502501-Protinase K – PCR grade (Lypholised) | 200mg |
| DHS/RL/140WAC/17 | 29.08.2019 | 02.30 P.M. | 02/55501701-Big – Digit Thermometer with dual Minimum/Maximum Memory (VWR Cat No : 61161-324)03/55501801-Thermometer, liquid glass, (-20 – 100C) each division 0.1 05/55102701-Thermocouple to test autoclaves – up to 500C  | 01 No02 Nos01 No  |
| DHS/RL/133WAC/18 | 29.08.2019 | 02.30 P.M. | 03/55410601Micrpippette, fixed volume 5ul | 03 Nos |
| DHS/RL/38CPW/19 | 29.08.2019 | 02.30 P.M. | 01/41304902-Solution Orange 6 for Screening Pap smears for Cervical cancer 02/41304702-Solution EA 50 for Screening Pap smears for Cervical cancer 03/41301406-Harris Hematoxillin Mercury free for Screening Pap smears for cervical cancer  | 45,000ml45,000ml45,000ml |

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**SURGICAL ANNUAL ITEMS**

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| **TENDER NO/BID REFERENCE** | **CLOSING DATE** | **CLOSING TIME** | **ITEM/ SR NO** | **ITEM** | **QUANTITY** |
| DHS/RS/RQ/50/19 | 30.08.2019 | 2.00P.M. | 14100303, 14100304 | Arterial Catheter Kit 22G/2Fr - 4cm & 20G/3Fr - 3cm – 4cm, | 3,100 Nos |
| DHS/RS/RQ/226/18 | 30.08.2019 | 2.00P.M. | 13801701, 13800317 | Endotracheal Tube Exchanger, size 1mm -1.5mm Un-Cuffed Endotracheal Tubes Nylon/Steel Reinforced |  100 Nos 100 Nos |
| DHS/RS/RQ/227/18 | 30.08.2019 | 2.00P.M. | 14100911, 14100914, 14100917 | Central Venous Catheter Set, Single Lumen, various sizes  |  100 Nos |
| DHS/RS/RQ/228/18 | 30.08.2019 | 2.00P.M. | 21730101  | Fibre Optic Auroscope (Otoscope) set, |  90 Nos |
| DHS/RS/RQ/51/19 | 03.09.2019 | 2.00P.M. | 18002001, 18002003 | Silver Alloy, high copper spherical typeMercury B.P.for dental work in 30g - 50g bottle. | 150,000g150,000g |

Bids should be prepared as per particulars given in the Bidding Documents available at the Head Office of State Pharmaceuticals Corporation of Sri Lanka, No.75, Sir Baron Jayatillake Mawatha, Colombo 1.

Wherever necessary potential bidder/bidders should get registered in terms of the Public Contract Act No.3 of 1987 before collecting the Bid Documents and also should get the contract registered after the award.

CHAIRMAN -PROCUREMENT COMMITTEE

STATE PHARMACEUTICALS CORPORATION OF SRI LANKA

 75, SIR BARON JAYATILLAKE MAWATHA

COLOMBO 1

SRI LANKA.

FAX : 00 94-11- 2335008/2344082

TELEPHONE : 00 94-11- 2335008/2326227/2335374

E-MAIL : impmanager@spc.lk / pharma.manager@spc.lk

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CHAIRMAN- PROCUREMENT ENTITY

On behalf of

CHAIRMAN DEPARTMENTAL PROCUREMENT COMMITTEE

STATE PHARMACEUTICALS CORPORATION OF SRI LANKA

75, SIR BARON JAYATILLAKE MAWATHA

COLOMBO 1

SRI LANKA.

(Annexure I)

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| **DHS/RSS/RQ/112/19** |

**2019/SPC/N/C/S/00507 CLOSING ON: 03RD SEPTEMBER, 2019 AT 2.00 pm**

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| **ITEM/****SR NO** | **ITEM** | **QTY** |
| 01/20501701 | Special Shoulder Instrument- Retractor 43mm wide,10 1/4" long. | 10 Nos |
| 02/20502300 | Retractor Valve, Lemole pilling type or similar, complete set to fit any type of sternal spreader. Complete set includes universal clamp for Lemole 02 Nos,Cooley type atrial retractor small 02 Nos, Cooley type atrial retractor medium 01 No, Cooley type atrial retractor large 01No, malleable atrial retractor 02Nos, Lemole Pilling type frame to fit Cooley and Choux sternal retractor 01 No ,Lemole Pilling T frame to fit Morse style retractor 01 No, Lemole pilling T frame to fit Ankeney retractor 01 No, stainless steel. | 04 Nos |
| 03/20502503 | Langenbeck retractor 21cm long,31x11mm blade, stainless steel. Packed individually and labelled accordingly. | 40 Nos |
| 04/20502507 | Retractor Mini - Langenbeck type, ( or similar) blade size (approx.) 20 x 06mm, 160mm (approx.) length, stainless steel. | 27 Nos |
| 05/20502508 | Retractor Langenbeck 30x14mm wide blades,21cm length, stainless steel. Packed individually and labelled accordingly. | 30 Nos |
| 06/20502509 | Retractor Langenbeck 40x11mm wide blades,21cm length, stainless steel. | 24 Nos |
| 07/20502516 | Kocher- Langenbeck retractor, semi-sharp,3prongs, stainless steel. Packed individually and labelled accordingly. | 09 Nos |
| 08/20502530 | Kocher- Langenbeck retractor 41x11mm blade, stainless steel. | 12 Nos |
| 09/20502802 | Retractor Self Retaining, Adson type or similar, 4 / 4 teeth, semi - sharp,200mm (approx.) length, stainless steel. | 25 Nos |
| 10/20502803 | Self retaining retractor Adson sharp prongs 26.5cm stainless steel. Packed individually and labelled accordingly. | 20 Nos |
| 11/20502804 | Retractor Self Retaining, Adson - Baby type or similar, hinged arms, 3/4 teeth, semi - sharp, 140mm (approx.) length, stainless steel. | 30 Nos |
| 12/20503402 | Retractor Scapula, Davidson type or similar, blade size 55 x 75mm (approx.), 160mm (approx.) length, stainless steel. | 04 Nos |
| 13/20503403 | Retractor Scapula, Davidson type or similar, blade size 80 x 90mm (approx.),160mm (approx.) length, stainless steel. | 04 Nos |
| 14/20503502 | Retractor, Volkmann type or similar, sharp prong, 220mm (approx.) length, stainless steel. | 06 Nos |
| 15/20503601 | Middle Dorph Retractor, blade width 1/2"(1.4cm),loop shape, blades length 8"1/2(21.5cm),packed individually and labelled accordingly. | 04 Nos |
| 16/20504103 | Laminectomy self retainning retractor of 25cm, stainless steel. | 12 Nos |
| 17/20504601 | Love nerve root Retractor, 21cm long. | 07 Nos |
| 18/20504602 | Love Nerve root Retractor 18cm 45 degree. | 10 Nos |
| 19/20504701 | Retractor, Casper for micro lumbar discectomy,75mm blade, stainless steel. | 07 Nos |
| 20/20505302 | Retrator Hohman 22.5cm long,18mm wide short, stainless steel. | 25 Nos |
| 21/20505303 | Retrator Hohman type, 22cm long, 8mm wide, narrow tip, stainless steel. | 12 Nos |
| 22/20505401 | Charnly retractor handle with 2 blades, stainless steel. | 14 Nos |
| 23/20508003 | Retractor, Weitlaner type or similar, self retaining, 2 / 3 teeth, 105mm (approx.) length, stainless steel. | 10 Nos |
| 24/20508408 | Retractor for Maxillofacial surgery, 55mm x 12mm blade, curved up tip, 220mm (approx.) length, stainless steel. | 06 Nos |
| 25/20508410 | Retractor for Maxillofacial surgery, 70mm x 14mm blade, curved up tip, 220mm (approx.) length, stainless steel. | 06 Nos |
| 26/20508601 | Retractor for Maxillofacial surgery, Dockhorn type or similar, 40mm x 12mm blade, 220mm (approx.) length, stainless steel. | 05 Nos |
| 27/20508901 | Retractor for Maxillofacial surgery, Spina - Nasalis type or similar, 44mm x 9.5mm blade, 220mm (approx.) length, stainless steel. | 06 Nos |
| 28/20509001 | Retractor for Maxillofacial surgery, Tessier type or similar, curved to right, 150mm (approx.) length, stainless steel. | 04 Nos |
| 29/20509002 | Retractor for Maxillofacial surgery, Tessier type or similar, curved to left, 150mm (approx.) length, stainless steel. | 04 Nos |
| 30/20509101 | Retractor, Parker - Mott type or similar, double ended, set of 2, 160mm (approx.) length, stainless steel. | 08 Sets |
| 31/20509506 | Retractor Trachea (Cat's paw Retractor), 3 hooks, sharp, 170mm (approx.) length, stainless steel. | 04 Nos |
| 32/20510402 | Retractor Sternum, Cooley type or similar, child size, with blade size 22 x 45mm and 145mm (approx.) spread, stainless steel. | 06 Nos |
| 33/20510403 | Retractor Sternum, Cooley type or similar, infant size, with blade size 15 x 30mm and 100mm (approx.) spread, stainless steel. | 03 Nos |

**Delivery : - 100% Immediately**

**Packing : 1 Nos**

**NB :**

**If offers are received on Import & Supply basis from local suppliers, those offers should be in LKR. All local suppliers/manufacturers should quote in LKR for the total delivery price to MSD stores.**

Shipment should be made exclusively on vessels belonging to the Ceylon Shipping Corporation or those chartered by CSC. However, shipment on other vessels will be permitted, in instances where vessels of the Ceylon Shipping Corporation do not call at the Port of Shipment or if they are not available for timely shipment of Cargo, in which event the supplier should attach a waiver certificate issued by Ceylon Shipping Corporation on their Authorized Agent in the supplier’s county.

**Samples Catalogue/Literature should be submitted for evaluation**

**General Conditions :**

Offers should be submitted in the format as per annexure.

General (Product & Consignments)

1. The consignments supplied in respect of an order concerned, shall exactly match with the reference sample submitted and the product information (item descriptions, shelf life/warranty where applicable, manufacturer’s name, country of manufacture, country of origin, etc.) provided in the bid document by the supplier, which has been accepted by the procurement committee, and included in the Indent / Purchase Order (PO), issued by SPC.
2. All items shall be supplied, sourcing from the manufacturer and country of manufacturer, stated in the Purchase Order (PO)/Indent of SPC and wherever applicable shall have a valid product registration or waiver of registration from NMRA.
3. Maintaining the validity of the product registration during the period of supply(delivery schedule), obtaining waiver of registration &/ import license / manufacture licensing at NMRA, is a pre-requisite for the supply of surgical, pharmaceutical and relevant laboratory items. Hence all suppliers shall produce relevant valid registration certificates/licenses, when requested by MSD/SPC.

When the validity of the product/manufacturing licenses and registrations of NMRA (eg; manufacturing license, product registration and GMP certificates), of local manufacturers / local suppliers, lapses during the year or during the period of supply (delivery schedule), it shall be extended / renewed by the supplier. A certified copies of afore mentioned valid certificates shall be submitted to MSD by the supplier when deliveries are made.

1. The number of batches per consignment shall be minimal. Batch quantity shall be an equal multiple of the quantity of the consignment and the proportionate size of the batch quantity shall be not less than 15% of the quantity in the consignment.
2. If MSD decides to accept a part or full consignment, with deviations from certain tender conditions (eg: with regard to labeling/packaging etc.) due to an urgency, that shall be done subject to, either rectifying the defect within 05 working days by the supplier, or recovering the total cost [a] of rectifying the defect by MSD (via a duly contracted third party providing such services), from the supplier with a 25% surcharge on the labeling cost. (total charge = [a]+[a]x0.25) or 2% of the invoiced value, whichever is the highest.

All possible tender deviations such as Packing, labeling, delivery schedule, storage status, payment mode & conditions, etc., shall be communicated and agreed upon before accepting the tender award by the supplier. Noncompliance of same shall be considered as tender violations, to apply penalty(as clause No. 37).

1. The specifications of the product offered in the bid, by the supplier shall match with the tender specifications for the item and any form of alternate offers will not be entertained.

**Shelf life & Warrantees**

1. In the supply of all Non consumables; Manufacturer or supplier or local agent shall provide a minimum of 02 year warranty period or as specified in the specification, for each such item or it’s sub components supplied (through the local agent), unless otherwise agreed upon with MSD, prior to awarding the tender. Foreign suppliers of all such items shall have their own local agent in Sri Lanka, capable of providing technical support, repairs & spares, when necessary.
2. Freshly manufactured stocks of the product shall be supplied; thereby the residual Shelf Life (shelf life remaining at the time of delivery of goods in Sri Lanka/MSD stores in case of local supplies) of the product, shall be 85% of the shelf life requested(specified in order/Indent/PO).

In respect of the items with requested shelf life equal or more than 24 months, any deficit between the residual shelf life and requested shelf, shall not be more than 04 months. (Not applicable for Surgical Non Consumables)

In the violation of the above tender condition, SPC/MSD reserves the right to accept a reduced quantity, that is usable (as per the consumption rate) up to three months before the expiry of same and will subject to application of a penalty(as clause No. 37 ).

When the shelf life is not specified in the indent/PO/item spec; the requested shelf life shall be considered as, 36 months for surgical items and 24 months for pharma. / laboratory items. (Not applicable for Surgical Non Consumables)

**Standards & Quality**

1. Standards; In addition to Pharmacopoeial Standards that are indicated in the item specifications, other Pharmacopoeial Standards that are registered at National Medicines Regulatory Authority in Sri Lanka are also acceptable when no bidders have quoted for the standard specified in the item specification.
2. Any product deficient of its sub components/ accessories, not at the specified quality standards or all its components not unitized appropriately in packaging (as a set), shall be rejected.
3. Withdrawal from use of items due to quality failure found as manufacturer’s fault:

(a). In case of batch withdrawal, **value of entire batch quantity supplied** shall be recovered from the supplier.

(b).In case of product withdrawal, **value of entire product quantity** supplied shall be recovered from the supplier.

(c). In the event of either a) or b) above, supplier shall be surcharged the total **cost involved for MSD, of the quality failed supplies** with 25% administrative surcharge of the same**.**

1. The storage conditions and the packing requirements of the product shall conform to the information given by the manufacturer and accepted by NMRA for the product registration or shall conform to the information submitted for waiver of registration granted by NMRA in exceptional circumstances.(refer clause No.24)

If the offered product, deviate from NMRA registered product features, supplier must provide with the bid, a declaration to certify the NMRA accepted product details such as; storage conditions, pack details/contents/sizes and standard batch quantity/size of the product.

1. Immediately after delivery at MSD, the consignments shall be subjected to testing appropriately drawn, one random batch sample (Post-delivery sample) of the consignment at a government/semi-government/accredited laboratory.(to be selectively applied for Surgical & Lab items, depending on availability of testing methodology & facilities) If the sample is found to be substandard, random batch samples will be tested from all the batches/lots in the consignment, and entire expenses on such tests, like value of samples, transport, sampling & testing charges, etc, will be recovered from the supplier.
2. Consignments supplied to MSD violating the storage conditions indicated on product labels and/or product information leaflet (as accepted for product registration at NMRA), shall be considered as quality affected consignments and quality assurance of such consignments shall be carried out by post-delivery testing at government / semi government laboratory in Sri Lanka or at an accredited laboratory (foreign/local). All the expenses on such an event, including storage cost shall be borne by the supplier. If found to be quality affected the consignment will be treated as quality failed (as clause No.11).

**Pack size, Labeling & Packaging**

1. Offers for pack sizes at a lower level(smaller quantity per pack) than the pack size specified in the item description/specification and MSD order List, are also acceptable, but higher level (larger quantity per pack) pack sizes will not be entertained unless otherwise offered with the original bid and accepted by the procurement committee, with the concurrence of MSD.
2. In respect of bulk packs (not applicable for blister/strip packs), “DHS” mark shall be ;

(a). embossed or printed in case of tablets

(b). printed in case of capsules

Above condition can be waved off, if the quantity in the purchase order is less than 100,000 tablets/capsules, (any exemptions to this condition, is notified in the relevant MSD order list) Not applicable for surgical Non-Consumables

1. Each; innermost pack, vial/ampoule, pre-filled syringe or bottle, shall bear the item Description, SR No, Batch No/Lot no., Reference/Catalogue no.(not for pharmaceuticals), Date of Manufacture, Date of Expiry and “STATE LOGO” of Government of Sri Lanka.

It is essential to include and exactly match the dates of Expiry & date of Manufacture (in any form as “Year & Month” or “No Exp.”), in the innermost pack and supplier’s invoice.

1. Description of the Item, SR No, Date of Manufacture, Date of Expiry, Batch No, Name and address of manufacturer and “STATE LOGO” of Sri Lanka Government shall be clearly marked on the outer covering of the individual/innermost pack containing the minimum unit of measure, including blister & strip cards and on the outer cover of the carton/box. Any deviations of the Date of Manufacture (DOM)/ Date of Expiry(DOE)declared in the offer shall be approved by MSD and DOM & DOE shall consist of at least the year & month.
2. All outer most cartons (shipping packages) shall bear the MSD Purchase Order No, SPC Indent No., SR No, Batch No, and Date of Expiry in size 1.5cm letters / figures in prominently visible manner. This may be printed, stenciled or label properly affixed.
3. Batch Number of the product shall be separately Barcoded (in Code 128 or 2D formats) and Barcode shall be printed on the labels at all levels of packing as described below, conforming to the industry standards in Barcode printing and pasting.

Format shall be according to Code 128 or 2D standards.

Maximum barcode size shall be 5.0cm (length) x 2.5cm (width).

1. In case of receiving goods under inappropriate packaging conditions(not in good order), was to be sorted out by MSD to select the items in good order by 100% checking/handling of the consignment, all expenses incurred to MSD in such an event (including demurrage charges, cold stores charges, labor charges etc. or any other charges incurred until goods are ready for acceptance), have to be paid to MSD by the local supplier, before attending to checking the consignment 100%, by MSD.

In respect of SPC imported supplies, if the local agent does not follow suit as above, such extra expenses incurred to MSD shall be recovered from the supplier by SPC and refund to MSD.

**Storage Conditions & Temperature**

1. If the storage temperature & conditions are not specified in the item specification, NMRA accepted product storage conditions, shall conform to Sri Lankan ambient storage conditions in the ranges of 300c +/- 20c temperature and 75% +/-5% relative humidity. The product storage conditions shall be clearly indicated at all levels of labels/packages/boxes.
2. Maintenance of Cold Chain;
3. In case of cold storage items, cold chain monitors (temperature recording devices) shall be included for each carton and the cold chain shall be maintained according to the manufacturer’s instructions during storage, transport and delivery.
4. Supplier shall use suitable prominently visible identification marks of international standard, with appropriate colours and sizes for easy identification of cold cargo. Supplier shall use standardized **USB Devices** for temperature data logging inside the packages and shall provide free of charge, data logger readers **&/ software (reading apps compatible with Windows-07/latest)** to wharf department of SPC in advance, to enable examining the maintenance of cold chain in transit, and before taking over the consignment by MSD.
5. If the cold chain break is observed at the time of taking over the consignments by MSD, such consignments shall be rejected, indicating the reason on the relevant **WDN or copy of the delivery documents.** In such an event, the SPC shall arrange necessary cold storage for the consignment until ‘observed cold chain break’ is investigated leading to acceptance / total rejection of consignment and the expenses born by MSD / SPC in arranging the cold storage shall be recovered from the supplier.
6. The vehicles transporting cold cargo to MSD shall be equipped with temperature monitoring devices and the vehicle shall have NMRA approval for transport of pharmaceuticals.
7. The suppliers shall dispatch consignments of the items, which require cold chain maintenance, to arrive in Sri Lanka during Monday to Thursday to avoid additional demurrage & storage charges during weekends, during which MSD stores is closed. In case of non-compliance of this condition, any additional expenses incurred to MSD and SPC, to Custom clear/store/receive such consignments shall be recovered from the supplier.
8. In respect of the products requiring controlled temperature storage (Eg. < 250c, 2-250c, 15-200c/300c, 2-80c etc.), supplier shall provide MSD with latest product stability study reports with the invoice of the consignment.(report shall include studies; at 300c +/- 20c & 75% +/- 5% RH for **AC stored** items and at 250c +/- 20c & 60% +/- 5% RH for **Cold stored** items. It shall be a true copy of the latest report submitted to NMRA or a report issued within last 05 years). (refer clause No.12)

**Delivery Requirements**

1. All items shall be supplied as per the latest/final delivery schedule, communicated to the supplier, as an amended Indent/PO delivery schedule (if not amended, original schedule in the Indent/PO will apply) mutually agreed between MSD& SPC, at the time of establishing the payment terms (L/C, DP, TT, etc). Any deviation from this agreed delivery schedule shall be treated as a defaulted delivery.

Contravening the above directions, if the delivery schedule is violated by the supplier for no fault of MSD/SPC/MOH and in the event MSD decides to accept any such consignment in full or part thereof, that is delivered after the due delivery date, Condition No. 27 on delayed deliveries, shall be applied.

1. All consignments shall be delivered at Medical Supplies Division or an alternate receiving point as directed. However sending consignments **to reach Sri Lanka from 15th December to 10th January** shall be avoided, unless otherwise prior approval has been granted by MSD for such deliveries.
2. Defaulted consignments with respect to delivery schedule shall only be considered for acceptance, subject to a penalty imposed for the delay due to suppliers fault, allowing a grace period up to two weeks. Consignments delivered after that grace period shall be considered for acceptance subject to a penalty to the supplier as described below ;

(a). A penalty of 0.5% per day of the consignment value, calculated commencing from the 15th day up to 60th day delay from the due delivery date, as per the indent/PO or its’ latest amended delivery schedules.

(b). When the delay exceeds 60days purchase order will be considered as automatically cancelled, on defaulted performance. In such a situation, MSD reserve the right to recover liquidated damages or to revoke the cancellation (eg. if payments have been released prior to such a cancellation), and accept the consignment subject to a 25% admin surcharge.

1. (i). If any local purchases were to be made by MSD/SPC to ensure continuity of supply (due to noncompliance of Indent/PO/its’ amended; delivery schedule); in the ensuing period inclusive of the grace period for delivery from due delivery date, extra expenditure incurred on such local purchases, over the landed cost of relevant SPC main order, shall be recovered from the supplier.

(ii). If a delivery defaulted (violating delivery schedule in the indent/PO) SPC supplier/his local agent, who participate in an urgent local purchase tender of SPC or MSD for the same item, quoting the same product or any similar product, is bound to supply the local purchase order at the landed cost of the defaulted SPC main order. In violations of the same, the cost difference will be set off from the payments to the supplier of the corresponding SPC main order.

1. In respect of local manufacturers/ local suppliers, all deliveries shall be made only on week days excluding public holidays, also allowing adequate time to enable the completion of the receiving process at MSD stores before 3.30 p.m. In the event of failure to meet this deadline due to supplier’s fault (eg. In delivery; time, product, document, etc.) goods shall be accepted on the following working day, such date shall be counted for working out penalties as per No. 27 (regarding defaulted consignment) of the conditions of supply.

As an alternative, supplier can request MSD to take over the consignment on the same day, subject to settling all adl. expenses (i.e. staff OT, forklift charge, etc.) of MSD, by the supplier.

1. The extension of L/C’s overstepping delivery schedules in the Indent/PO/its’ amendments, shall not in any way affect the recovery of late delivery charges, as per Condition No. 27 (regarding defaulted consignments) and any other direct or indirect additional costs/liquidated damages, relating/consequent to extension of L/C.
2. When adequate storage space is not available at MSD, to accept a delivery defaulted consignment (deviating from the delivery schedule in the Indent/PO/its’ amendments) under the condition No. 27, any additional expenses caused to MSD or SPC in arranging temporary external storage and other expenses (eg. demurrage, detention, container storage, re-handling cum transport, etc.) shall be borne by the supplier.

**Documents & Information**

1. MSD Order No, Item Description, SR No, Batch No., Date of Manufacture, Date of Expiry and product Storage Condition, shall be indicated in all Supply Invoices and detailed Packing Lists.
2. One of the tender samples of the selected bid shall be forwarded to MSD, for using as a reference sample (can make it; a part of the last consignment or a returnable to supplier) for checking the conformity of the consignments received under the indent/PO.(applicable for all surgical items and regular category of laboratory items, when specified in respective order lists).

The images of the; specimen labels, minimum pack and outer most box/shipper carton, that satisfies the above mentioned labeling conditions, shall also be provided within 14 days of releasing the indent by SPC.

1. The supplier shall submit all shipping documents to (Including Bills of Lading / Draft Air Way Bills etc.) SPC Imports department and MSD by e-mail(**follow instructions in website** [**www.msd.gov.lk**](http://www.msd.gov.lk) ), at least 03 days before the Expected Time of Arrival (ETA) of sea freighted consignments & 02 days before the ETA of Air freighted consignments.
2. After releasing the Indent/PO or establishing L/C, the latest logistical position of manufacturing & supply on the Indent/PO, shall be updated biweekly through e-mails to SPC with a copy to MSD**6** by the supplier.( follow instructions in the website www.msd.gov.lk)

If it is not complied or the information so provided are found to be incomplete/false, the grace period (for supply delays) mentioned in the clause 27 will not be applicable.

**Common conditions**

36. In addition to the general conditions of supply given herein, item/order-list specific amendments, exclusions or additions to the same, stated in the covering letter of the order list and any other relevant conditions as per the tender document issued by SPC, are also applicable. The order/item specific; new conditions or amendments to General Order Conditions, will be included in the order list itself and as a remark entry in the MSMIS order records.

1. Administrative surcharge of 25%(on the value of goods), will be applied for tender condition violations that cause deficiencies in supply with respect to; quality, standards & specifications, short packing & short supply or delayed delivery as per the cabinet decision. **(eg. As in conditions No. 08,05,10,13)**
2. The successful supplier should agree to dispatch by fax/courier a full set of copy document to SPC at

 least 3 days prior to arrival of consignment in Sri Lanka to prevent any delay in clearance.

 Demurrage /additional charges if any which become payable due to supplier’s failure to comply with

 this requirement will be claimed from the supplier.

1. To be supplied as per the delivery schedule indicated in the order list.
2. In addition to the condition given herein any other relevant conditions as per the tender document

 issued by SPC are also applicable.

41. Where a purchase for a particular item is being made for the first time from a supplier or where there

 are previous quality failures on goods supplied by a particular supplier payments will only be made

 upon testing the quality and standards of the goods and comparing the bulk supply with the samples

 provided along with the offer.

42. In the event of an award made to you on this tender, SPC reserve the right to cancel/suspend the procuring of said order in any stage, if you would be placed the defaulted supplier’s list due to quality failure found in your previous supplies made to SPC or non compliance of contractual agreement

43. This tender is administered by the provisions of the “Public Contract Act No. 3 of 1987” and therefore, in the event bidder is to retain an agent, representative, nominee for and on behalf of Tender or shall register himself and such public contract act in accordance with the section 10 of the Public Contract Act and produce such valid original certificate of Registration with the tender.

44. **Destination Terminal Handling charges (THC) should be borne by the supplier at the Port of Loading. Hence when the C&F prices are quoted this should be inclusive of THC.**

45. Offer validity should be 01/03/2020.

46. When the time of arrival of goods to Sri Lanka, the residual shelf life should be remained 85% or more out of total product shelf life as per the regulation of Import & Export Controller of Sri Lanka.

47. If you are not interested in participating, please acknowledge the receipt of this invitation with the

reason for not quoting.

48. **BIDS FROM THOSE OTHER THAN MANUFACTURERS**

Bids for supply of goods which are not manufactured by the Bidder should be supported by a Certificate of Authority issued by the Manufacturer indicating that the Bidder has been duly authorized to supply the goods tendered for. Failure to comply may result in the offer being rejected.

**Abbreviations :***NMRA ; National Medicines Regulatory Authority/Sri Lanka,* SPC ; State *Pharmaceuticals Corporation, MSD; Medical Supplies Division/Ministry of Health-Sri Lanka.*

**Special conditions for Surgical Non Consumable Item**

1. **No. -17, under general condition for Non Consumable item shelf-life is not applicable.**
2. **No. -17, under general condition for Non Consumable- Freshly manufactured product should be supplied.**

**Warranty document should be address to SPC with a copy to D/MSD and Warranty period is consider from the date of acceptance the consignment by MSD. Each individual items should be included a Warranty card with contact details of authorized local agent. Warranty details/period should be included in label and invoice.**

1. **General condition 8 and 16 are not applicable for Surgical Non-Consumables.**
2. **Art works and diagrams with dimensions for relevant products with catalog numbers should be provided, if requested by MSD.**
3. **Usage instruction pamphlet/user manuals in print/pdf/video format should be provided. (Such instructions should carry details on maintenance, compatibility and storage)**
4. **Provide copy of quotation with catalogue numbers for all article/components including special instrument sets at the stage of offered item acceptance.**

**All tenderers should furnish an unconditional Bid Bond encashable on demand to the value of 2% of the total Tendered Price exceeds LKR 1 million. Bid Bond should be submitted with valid up to 31/03/2020 together with the tender.**

**Sufficient quantity of samples should be forwarded for evaluation.**

**CONTRACT AND ARBITRATION**

**(A) CONTRACT**

**The successful supplier should agree to enter into a Contract/Agreement is applicable**

**normally for awards which are over LKR 500,000.00 (Five Hundred Thousand).**

**(NEW PROCEDURES TO BE ADOPTED TO FACILITATE THE IMPLEMENTATION OF MSMIS PROJECT)**

1. In respect of multi-component items that are ordered as kit items under single SR number, representing all components as one assembled unit, all deliveries of such items to MSD should be in the form of kits (all its components assembled together) with a commercial invoice indicating the number of kits and its S.R. number, describing & quantifying the individual components that forms the kit.

 MSD will not accept parts of the full complement of components making the kit, that are delivered by different suppliers at different times and such deliveries will be rejected, even when the different

 components are sourced from different suppliers.

(Annexure I)

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| --- |
| **DHS/RSS/RQ/113/19** |

**2019/SPC/N/C/S/00515 CLOSING ON: 04TH SEPTEMBER, 2019 AT 2.00 pm**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM/****SR NO** | **ITEM** | **QTY** | **DELIVERY** |
| 01/18101603 | Tungsten Carbide Dental Burs for Acrylic, Cone Shaped, Cross Cutting, for straight hand piece. | 90 Nos | 100% – Immediately |
| 02/18103802 | Dental Crown Forms, of Cellulose Acetate, assorted. | 20 Nos | 100% – Immediately |

**Packing : 1 Nos**

**NB :**

**If offers are received on Import & Supply basis from local suppliers, those offers should be in LKR. All local suppliers/manufacturers should quote in LKR for the total delivery price to MSD stores.**

Shipment should be made exclusively on vessels belonging to the Ceylon Shipping Corporation or those chartered by CSC. However, shipment on other vessels will be permitted, in instances where vessels of the Ceylon Shipping Corporation do not call at the Port of Shipment or if they are not available for timely shipment of Cargo, in which event the supplier should attach a waiver certificate issued by Ceylon Shipping Corporation on their Authorized Agent in the supplier’s county.

**Samples Catalogue/Literature should be submitted for evaluation**

**General Conditions :**

Offers should be submitted in the format as per annexure.

1. The consignments supplied in respect of an order concerned, shall exactly match with the reference sample submitted and the product information (item descriptions, shelf life/warranty where applicable, manufacturer’s name, country of manufacture, country of origin, etc.) provided in the bid document by the supplier, which has been accepted by the procurement committee, and included in the Indent / Purchase Order (PO), issued by SPC.
2. All items shall be supplied, sourcing from the manufacturer and country of manufacturer, stated in the Purchase Order (PO)/Indent of SPC and wherever applicable shall have a valid product registration or waiver of registration from NMRA.
3. Maintaining the validity of the product registration during the period of supply(delivery schedule), obtaining waiver of registration &/ import license / manufacture licensing at NMRA, is a pre-requisite for the supply of surgical, pharmaceutical and relevant laboratory items. Hence all suppliers shall produce relevant valid registration certificates/licenses, when requested by MSD/SPC.

When the validity of the product/manufacturing licenses and registrations of NMRA (eg; manufacturing license, product registration and GMP certificates), of local manufacturers / local suppliers, lapses during the year or during the period of supply (delivery schedule), it shall be extended / renewed by the supplier. A certified copies of afore mentioned valid certificates shall be submitted to MSD by the supplier when deliveries are made.

1. The number of batches per consignment shall be minimal. Batch quantity shall be an equal multiple of the quantity of the consignment and the proportionate size of the batch quantity shall be not less than 15% of the quantity in the consignment.
2. If MSD decides to accept a part or full consignment, with deviations from certain tender conditions (eg: with regard to labeling/packaging etc.) due to an urgency, that shall be done subject to, either rectifying the defect within 05 working days by the supplier, or recovering the total cost [a] of rectifying the defect by MSD (via a duly contracted third party providing such services), from the supplier with a 25% surcharge on the labeling cost. (total charge = [a]+[a]x0.25) or 2% of the invoiced value, whichever is the highest.

All possible tender deviations such as Packing, labeling, delivery schedule, storage status, payment mode & conditions, etc., shall be communicated and agreed upon before accepting the tender award by the supplier. Noncompliance of same shall be considered as tender violations, to apply penalty (as clause No. 37).

1. The specifications of the product offered in the bid, by the supplier shall match with the tender specifications for the item and any form of alternate offers will not be entertained.

**Shelf life & Warrantees**

1. In the supply of all Non consumables; Manufacturer or supplier or local agent shall provide a minimum of 02 year warranty period or as specified in the specification, for each such item or it’s sub components supplied (through the local agent), unless otherwise agreed upon with MSD, prior to awarding the tender. Foreign suppliers of all such items shall have their own local agent in Sri Lanka, capable of providing technical support, repairs & spares, when necessary. (only applicable for Non Consumable Items)
2. Freshly manufactured stocks of the product shall be supplied; thereby the residual Shelf Life (shelf life remaining at the time of delivery of goods in Sri Lanka/MSD stores in case of local supplies) of the product, shall be 85% of the shelf life requested(specified in order/Indent/PO).

In respect of the items with requested shelf life equal or more than 24 months, any deficit between the residual shelf life and requested shelf life, shall not be more than 04 months.

In the violation of the above tender condition, SPC/MSD reserves the right to accept a reduced quantity, that is usable (as per the consumption rate) up to three months before the expiry of same and will subject to application of a penalty (as clause No. 37 ).

When the shelf life is not specified in the indent/PO/item spec; the requested shelf life shall be considered as, 36 months for surgical items and 24 months for pharma. / laboratory items.

**Standards & Quality**

1. Standards; In addition to Pharmacopoeial Standards that are indicated in the item specifications, other Pharmacopoeial Standards that are registered at National Medicines Regulatory Authority in Sri Lanka are also acceptable when no bidders have quoted for the standard specified in the item specification.
2. Any product deficient of its sub components/ accessories, not at the specified quality standards or all its components not unitized appropriately in packaging (as a set), shall be rejected4.
3. Withdrawal from use of items due to quality failure found as manufacturer’s fault:

(a). In case of batch withdrawal, **value of entire batch quantity supplied** shall be recovered8 from the supplier.

(b).In case of product withdrawal, **value of entire product quantity** supplied shall be recovered8 from the supplier.

(c). In the event of either a) or b) above, supplier shall be surcharged8 the total **cost involved for MSD, of the quality failed supplies** with 25% administrative surcharge of the same**.**

1. The storage conditions and the packing requirements of the product shall conform to the information given by the manufacturer and accepted by NMRA for the product registration or shall conform to the information submitted for waiver of registration granted by NMRA in exceptional circumstances.(refer clause No.24)

If the offered product, deviate from NMRA registered product features, supplier must provide with the bid, a declaration to certify the NMRA accepted product details such as; storage conditions, pack details/contents/sizes and standard batch quantity/size of the product.

1. Immediately after delivery at MSD, the consignments shall be subjected to testing appropriately drawn, one random batch sample (Post-delivery sample) of the consignment at a government/semi-government/accredited laboratory11.(to be selectively applied for Surgical & Lab items, depending on availability of testing methodology & facilities) If the sample is found to be substandard, random batch samples will be tested from all the batches/lots in the consignment, and entire expenses on such tests, like value of samples, transport, sampling & testing charges, etc, will be recovered from the supplier.
2. Consignments supplied to MSD violating the storage conditions indicated on product labels and/or product information leaflet (as accepted for product registration at NMRA), shall be considered as quality affected consignments and quality assurance of such consignments shall be carried out by post-delivery testing at government / semi government laboratory in Sri Lanka or at an accredited laboratory (foreign/local). All the expenses on such an event, including storage cost shall be borne by the supplier. If found to be quality affected the consignment will be treated as quality failed (as clause No.11).

**Pack size, Labeling & Packaging**

1. Offers for pack sizes at a lower level(smaller quantity per pack) than the pack size specified in the item description/specification and MSD order List, are also acceptable, but higher level (larger quantity per pack) pack sizes will not be entertained unless otherwise offered with the original bid and accepted by the procurement committee, with the concurrence of MSD.
2. In respect of bulk packs (not applicable for blister/strip packs), “DHS” mark shall be ;

(a). embossed or printed in case of tablets

(b). printed in case of capsules

Above condition can be waved off, if the quantity in the purchase order is less than 100,000 tablets/capsules, (any exemptions to this condition, is notified in the relevant MSD order list)

(only applicable for Pharmaceutical Products)

1. Each; innermost pack, vial/ampoule, pre-filled syringe or bottle, shall bear the item Description, SR

No, Batch No/Lot no., Reference/Catalogue no.(not for pharmaceuticals), Date of Manufacture, Date of Expiry and “STATE LOGO” of Government of Sri Lanka.

It is essential to include and exactly match the dates of Expiry & date of Manufacture (in any form as “Year & Month” or “No Exp.”), in the innermost pack and supplier’s invoice.

1. Description of the Item, SR No, Date of Manufacture, Date of Expiry, Batch No, Name and address of manufacturer and “STATE LOGO” of Sri Lanka Government shall be clearly marked on the outer covering of the individual/innermost pack containing the minimum unit of measure, including blister & strip cards and on the outer cover of the carton/box. Any deviations of the Date of Manufacture (DOM)/ Date of Expiry(DOE)declared in the offer shall be approved by MSD and DOM & DOE shall consist of at least the year & month.
2. All outer most cartons (shipping packages) shall bear the MSD Purchase Order No, SPC Indent No., SR No, Batch No, and Date of Expiry in size 1.5cm letters / figures in prominently visible manner. This may be printed, stenciled or label properly affixed.
3. Batch Number of the product shall be separately Barcoded (in Code 128 or 2D formats) and Barcode shall be printed on the labels at all levels of packing as described below, conforming to the industry standards in Barcode printing and pasting.

Format shall be according to Code 128 or 2D standards.

Maximum barcode size shall be 5.0cm (length) x 2.5cm (width).

1. In case of receiving goods under inappropriate packaging conditions(not in good order), was to be sorted out by MSD to select the items in good order by 100% checking/handling of the consignment, all expenses incurred to MSD in such an event (including demurrage charges, cold stores charges, labor charges etc. or any other charges incurred until goods are ready for acceptance), have to be paid to MSD by the local supplier, before attending to checking the consignment 100%, by MSD.

In respect of SPC imported supplies, if the local agent does not follow suit as above, such extra expenses incurred to MSD shall be recovered from the supplier5 by SPC and refund to MSD.

**Storage Conditions & Temperature**

1. If the storage temperature & conditions are not specified in the item specification, NMRA accepted product storage conditions, shall conform to Sri Lankan ambient storage conditions in the ranges of 300c +/- 20c temperature and 75% +/-5% relative humidity. The product storage conditions shall be clearly indicated at all levels of labels/packages/boxes.
2. Maintenance of Cold Chain;
3. In case of cold storage items, cold chain monitors (temperature recording devices) shall be included for each carton and the cold chain shall be maintained according to the manufacturer’s instructions during storage, transport and delivery.
4. Supplier shall use suitable prominently visible identification marks of international standard, with appropriate colours and sizes for easy identification of cold cargo. Supplier shall use standardized **USB Devices** for temperature data logging inside the packages and shall provide free of charge, data logger readers **&/ software (reading apps compatible with Windows-07/latest)** to wharf department of SPC in advance, to enable examining the maintenance of cold chain in transit, and before taking over the consignment by MSD.
5. If the cold chain break is observed at the time of taking over the consignments by MSD, such consignments shall be rejected, indicating the reason on the relevant **WDN or copy of the delivery documents.** In such an event, the SPC shall arrange necessary cold storage for the consignment until ‘observed cold chain break’ is investigated leading to acceptance / total rejection of consignment and the expenses bone by MSD / SPC in arranging the cold storage shall be recovered from the supplier.
6. The vehicles transporting cold cargo to MSD shall be equipped with temperature monitoring devices and the vehicle shall have NMRA approval for transport of pharmaceuticals.
7. The suppliers shall dispatch consignments of the items, which require cold chain maintenance, to arrive in Sri Lanka during Monday to Thursday to avoid additional demurrage & storage charges during weekends, during which MSD stores is closed. In case of non-compliance of this condition, any additional expenses incurred to MSD and SPC, to Custom clear/store/receive such consignments shall be recovered from the supplier.
8. In respect of the products requiring controlled temperature storage (Eg. < 250c, 2-250c, 15-200c/300c, 2-80c etc.), supplier shall provide MSD with latest product stability study reports with the invoice of the consignment.(report shall include studies; at 300c +/- 20c & 75% +/- 5% RH for **AC stored** items and at 250c +/- 20c & 60% +/- 5% RH for **Cold stored** items. It shall be a true copy of the latest report submitted to NMRA or a report issued within last 05 years). (refer clause No.12)

**Delivery Requirements**

1. All items shall be supplied as per the latest/final delivery schedule, communicated to the supplier, as an amended Indent/PO delivery schedule (if not amended, original schedule in the Indent/PO will apply) mutually agreed between MSD& SPC, at the time of establishing the payment terms (L/C, DP, TT, etc). Any deviation from this agreed delivery schedule shall be treated as a defaulted delivery.

Contravening the above directions, if the delivery schedule is violated by the supplier for no fault of MSD/SPC/MOH and in the event MSD decides to accept any such consignment in full or part thereof, that is delivered after the due delivery date, Condition No. 27 on delayed deliveries, shall be applied.

1. All consignments shall be delivered at Medical Supplies Division or an alternate receiving point as directed. However sending consignments **to reach Sri Lanka from 15th December to 10th January** shall be avoided, unless otherwise prior approval has been granted by MSD for such deliveries.
2. Defaulted consignments with respect to delivery schedule shall only be considered for acceptance, subject to a penalty imposed for the delay due to suppliers fault, allowing a grace period up to two weeks. Consignments delivered after that grace period shall be considered for acceptance subject to a penalty to the supplier as described below ;

(a). A penalty of 0.5% per day of the consignment value, calculated commencing from the 15th day up to 60th day delay from the due delivery date, as per the indent/PO or its’ latest amended delivery schedules.

(b). When the delay exceeds 60days purchase order will be considered as automatically cancelled, on defaulted performance. In such a situation, MSD reserve the right to recover liquidated damages or to revoke the cancellation (eg. if payments have been released prior to such a cancellation), and accept the consignment subject to a 25% admin surcharge.

1. (i). If any local purchases were to be made by MSD/SPC to ensure continuity of supply (due to noncompliance of Indent/PO/its’ amended; delivery schedule); in the ensuing period inclusive of the grace period for delivery from due delivery date, extra expenditure incurred on such local purchases, over the landed cost of relevant SPC main order, shall be recovered from the supplier.

(ii). If a delivery defaulted (violating delivery schedule in the indent/PO) SPC supplier/his local agent, who participate in an urgent local purchase tender of SPC or MSD for the same item, quoting the same product or any similar product, is bound to supply the local purchase order at the landed cost of the defaulted SPC main order. In violations of the same, the cost difference will be set off from the payments to the supplier of the corresponding SPC main order.

1. In respect of local manufacturers/ local suppliers, all deliveries shall be made only on week days excluding public holidays, also allowing adequate time to enable the completion of the receiving process at MSD stores before 3.30 p.m. In the event of failure to meet this deadline due to supplier’s fault (eg. In delivery; time, product, document, etc.) goods shall be accepted on the following working day, such date shall be counted for working out penalties as per No. 27 (regarding defaulted consignment) of the conditions of supply.

As an alternative, supplier can request MSD to take over the consignment on the same day, subject to settling all other expenses (i.e. staff OT, forklift charge, etc.) of MSD, by the supplier.

1. The extension of L/C’s overstepping delivery schedules in the Indent/PO/its’ amendments, shall not in any way affect the recovery of late delivery charges, as per Condition No. 27 (regarding defaulted consignments) and any other direct or indirect additional costs/liquidated damages, relating/consequent to extension of L/C.
2. When adequate storage space is not available at MSD, to accept a delivery defaulted consignment (deviating from the delivery schedule in the Indent/PO/its’ amendments) under the condition No. 27, any additional expenses caused to MSD or SPC in arranging temporary external storage and other expenses (eg. demurrage, detention, container storage, re-handling cum transport, etc.) shall be borne by the supplier.

**Documents & Information**

1. MSD Order No, Item Description, SR No, Batch No., Date of Manufacture, Date of Expiry and product Storage Condition, shall be indicated in all Supply Invoices and detailed Packing Lists.
2. One of the tender samples of the selected bid shall be forwarded to MSD, for using as a reference sample (can make it; a part of the last consignment or a returnable to supplier) for checking the conformity of the consignments received under the indent/PO.(applicable for all surgical items and regular category of laboratory items, when specified in respective order lists).

The images of the; specimen labels, minimum pack and outer most box/shipper carton, that satisfies the above mentioned labeling conditions, shall also be provided within 14 days of releasing the indent by SPC.

1. The supplier shall submit all shipping documents to (Including Bills of Lading / Draft Air Way Bills etc.) SPC Imports department and MSD by e-mail(**follow instructions in website** [**www.msd.gov.lk**](http://www.msd.gov.lk) ), at least 03 days before the Expected Time of Arrival (ETA) of sea freighted consignments & 02 days before the ETA of Air freighted consignments.
2. After releasing the Indent/PO or establishing L/C, the latest logistical position of manufacturing & supply on the Indent/PO, shall be updated biweekly through e-mails to SPC with a copy to MSD6 by the supplier.( follow instructions in the website www.msd.gov.lk)

If it is not complied or the information so provided are found to be incomplete/false, the grace period (for supply delays) mentioned in the clause 27 will not be applicable.

**Common conditions**

36. In addition to the general conditions of supply given herein, item/order-list specific amendments, exclusions or additions to the same, stated in the covering letter of the order list and any other relevant conditions as per the tender document issued by SPC, are also applicable. The order/item specific; new conditions or amendments to General Order Conditions, will be included in the order list itself and as a remark entry in the MSMIS order records.

1. Administrative surcharge of 25%(on the value of goods), will be applied for tender condition violations that cause deficiencies in supply with respect to; quality, standards & specifications, short packing & short supply or delayed delivery as per the cabinet decision. **(eg. As in conditions No. 08,05,10,13)**
2. The successful supplier should agree to dispatch by fax/courier a full set of copy document to SPC at

 least 3 days prior to arrival of consignment in Sri Lanka to prevent any delay in clearance.

 Demurrage /additional charges if any which become payable due to supplier’s failure to comply with

 this requirement will be claimed from the supplier.

1. To be supplied as per the delivery schedule indicated in the order list.
2. In addition to the condition given herein any other relevant conditions as per the tender document

 issued by SPC are also applicable.

41. Where a purchase for a particular item is being made for the first time from a supplier or where there are previous quality failures on goods supplied by a particular supplier payments will only be made upon testing the quality and standards of the goods and comparing the bulk supply with the samples provided along with the offer.

42. In the event of an award made to you on this tender, SPC reserve the right to cancel/suspend the procuring of said order in any stage, if you would be placed the defaulted supplier’s list due to quality failure found in your previous supplies made to SPC or non compliance of contractual agreement

43. This tender is administered by the provisions of the “Public Contract Act No. 3 of 1987” and therefore, in the event bidder is to retain an agent, representative, nominee for and on behalf of Tender or shall register himself and such public contract act in accordance with the section 10 of the Public Contract Act and produce such valid original certificate of Registration with the tender.

44. **Destination Terminal Handling charges (THC) should be borne by the supplier at the Port of Loading. Hence when the C&F prices are quoted this should be inclusive of THC.**

45. Offer validity should be 02/03/2020.

46. When the time of arrival of goods to Sri Lanka, the residual shelf life should be remained 85% or more out of total product shelf life as per the regulation of Import & Export Controller of Sri Lanka.

47. If you are not interested in participating, please acknowledge the receipt of this invitation with the

reason for not quoting.

48. **BIDS FROM THOSE OTHER THAN MANUFACTURERS**

Bids for supply of goods which are not manufactured by the Bidder should be supported by a Certificate of Authority issued by the Manufacturer indicating that the Bidder has been duly authorized to supply the goods tendered for. Failure to comply may result in the offer being rejected.

**Abbreviations :***NMRA ; National Medicines Regulatory Authority/Sri Lanka,* SPC ; State *Pharmaceuticals Corporation, MSD; Medical Supplies Division/Ministry of Health-Sri Lanka.*

**Special Conditions for Surgical Consumables item**

1. **The product should have minimum of 36 months shelf life at the time of delivery to Medical Supplies Division. Requested shelf life for Surgical Consumable is 36 months unless specified in the special order conditions/specifications/order list remarks.**
2. **General condition 7 and 16 are not applicable or Surgical Consumable Items.**
3. **Art works and diagrams with dimensions for relevant products with catalog numbers should be provided.**
4. **Usage instruction pamphlet/user manuals in print/pdf/video format should be provided. (Such instructions should carry details on maintenance, compatibility and storage)**
5. **Further to the condition 33, Tender Sample of the selected bid shall be forwarded to MSD to use as reference sample to check the consignment supplied on the indent/PO.**

**All tenderers should furnish an unconditional Bid Bond encashable on demand to the value of 2% of the**

**total Tendered Price exceeds LKR 1 million. Bid Bond should be submitted with valid up to 01.04.2020**

**together with the tender.**

**Sufficient quantity of samples should be forwarded for evaluation.**

**CONTRACT AND ARBITRATION**

**(A) CONTRACT**

**The successful supplier should agree to enter into a Contract/Agreement is applicable**

**normally for awards which are over LKR 500,000.00 (Five Hundred Thousand).**

**(NEW PROCEDURES TO BE ADOPTED TO FACILITATE THE IMPLEMENTATION OF MSMIS PROJECT)**

(a)In respect of multi-component items that are ordered as kit items under single SR number, representing all components as one assembled unit, all deliveries of such items to MSD should be in the form of kits (all its components assembled together) with a commercial invoice indicating the number of kits and its S.R. number, describing & quantifying the individual components that forms the kit.

 MSD will not accept parts of the full complement of components making the kit, that are delivered by different suppliers at different times and such deliveries will be rejected, even when the different

 components are sourced from different suppliers.

(Annexure I)

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| --- |
| **DHS/RSS/RQ/115/19** |

**2019/SPC/N/C/S/00505 CLOSING ON: 04TH SEPTEMBER, 2019 AT 2.00 pm**

|  |  |  |
| --- | --- | --- |
| **ITEM/****SR NO** | **ITEM** | **QTY** |
| 01/20300727 | Scissors Mayo type, ( or similar) bevelled blades, curved, 170mm (approx.)length, stainless steel. | 120 Nos |
| 02/20301401 | Scissors Baby - Metzenbaum type, ( or similar) curved with tungston carbide inserted cutting edges, blunt points, 145mm (approx.) length, stainless steel. | 60 Nos |
| 03/20301434 | Scissors Metzenbaum - Fino type, ( or similar) curved with tungston carbide inserted cutting edges, blunt points, 230mm (approx.) length, stainless steel. | 10 Nos |
| 04/20302507 | Micro Scissors, curved, Jacobson type or similar, spring type, round serrated handles, 12mm blades, sharp points,180mm (approx.) length, stainless steel. | 15 Nos |
| 05/20302603 | Scissors Ligature, with tungston carbide inserted cutting edges, 180mm (approx.) length, stainless steel. | 10 Nos |
| 06/20303107 | Micro Scissors, straight, spring type, round handles, serrated blades, 160mm (approx.) length, stainless steel. | 20 Nos |
| 07/20303153 | Scissors Micro, spring type, flat handles, with ultra delicate blades, 60degrees angled, 185mm (approx.) length, stainless steel. | 18 Nos |
| 08/20303154 | Scissors Micro, spring type, flat handles, with ultra delicate blades, 90degrees angled, 185mm (approx.) length, stainless steel. | 20 Nos |
| 09/20303155 | Scissors Micro, spring type, round handles, with ultra delicate blades, 120/125 degrees angled, 185mm (approx.) length, stainless steel. | 10 Nos |
| 10/20303157 | Scissors Micro, spring type, round handles, with ultra delicate blades, 45degrees angled, 185mm (approx.) length, stainless steel. | 15 Nos |
| 11/20303159 | Scissors Micro, spring type, round handles, with ultra delicate blades, 90degrees angled, 185mm (approx.) length, stainless steel. | 15 Nos |
| 12/20303201 | Ball type Scissors Micro, round handle, with 7mm blades, spring type 45 degree, 180mm (approx.) length, stainless steel. | 03 Nos |
| 13/20303202 | Ball type Scissors Micro, round handle, with 7mm blades, spring type 60 degree, 180mm (approx.) length, stainless steel | 05 Nos |
| 14/20303203 | Ball type Scissors Micro, round handle, with 7mm blades, spring type 125 degree, 180mm (approx.) length, stainless steel. | 03 Nos |
| 15/20304304 | Scissors Vascular, Diethrich type or similar, very delicate pattern, 90 degrees angled, 185mm length, stainless steel. | 15 Nos |

**Packing : 1 Nos**

**Delivery : 100% Immediately**

**NB :**

**If offers are received on Import & Supply basis from local suppliers, those offers should be in LKR. All local suppliers/manufacturers should quote in LKR for the total delivery price to MSD stores.**

Shipment should be made exclusively on vessels belonging to the Ceylon Shipping Corporation or those chartered by CSC. However, shipment on other vessels will be permitted, in instances where vessels of the Ceylon Shipping Corporation do not call at the Port of Shipment or if they are not available for timely shipment of Cargo, in which event the supplier should attach a waiver certificate issued by Ceylon Shipping Corporation on their Authorized Agent in the supplier’s county.

**Samples Catalogue/Literature should be submitted for evaluation**

**General Conditions :**

Offers should be submitted in the format as per annexure.

General (Product & Consignments)

1. The consignments supplied in respect of an order concerned, shall exactly match with the reference sample submitted and the product information (item descriptions, shelf life/warranty where applicable, manufacturer’s name, country of manufacture, country of origin, etc.) provided in the bid document by the supplier, which has been accepted by the procurement committee, and included in the Indent / Purchase Order (PO), issued by SPC.
2. All items shall be supplied, sourcing from the manufacturer and country of manufacturer, stated in the Purchase Order (PO)/Indent of SPC and wherever applicable shall have a valid product registration or waiver of registration from NMRA.
3. Maintaining the validity of the product registration during the period of supply(delivery schedule), obtaining waiver of registration &/ import license / manufacture licensing at NMRA, is a pre-requisite for the supply of surgical, pharmaceutical and relevant laboratory items. Hence all suppliers shall produce relevant valid registration certificates/licenses, when requested by MSD/SPC.

When the validity of the product/manufacturing licenses and registrations of NMRA (eg; manufacturing license, product registration and GMP certificates), of local manufacturers / local suppliers, lapses during the year or during the period of supply (delivery schedule), it shall be extended / renewed by the supplier. A certified copies of afore mentioned valid certificates shall be submitted to MSD by the supplier when deliveries are made.

1. The number of batches per consignment shall be minimal. Batch quantity shall be an equal multiple of the quantity of the consignment and the proportionate size of the batch quantity shall be not less than 15% of the quantity in the consignment.
2. If MSD decides to accept a part or full consignment, with deviations from certain tender conditions (eg: with regard to labeling/packaging etc.) due to an urgency, that shall be done subject to, either rectifying the defect within 05 working days by the supplier, or recovering the total cost [a] of rectifying the defect by MSD (via a duly contracted third party providing such services), from the supplier with a 25% surcharge on the labeling cost. (total charge = [a]+[a]x0.25) or 2% of the invoiced value, whichever is the highest.

All possible tender deviations such as Packing, labeling, delivery schedule, storage status, payment mode & conditions, etc., shall be communicated and agreed upon before accepting the tender award by the supplier. Noncompliance of same shall be considered as tender violations, to apply penalty(as clause No. 37).

1. The specifications of the product offered in the bid, by the supplier shall match with the tender specifications for the item and any form of alternate offers will not be entertained.

**Shelf life & Warrantees**

1. In the supply of all Non consumables; Manufacturer or supplier or local agent shall provide a minimum of 02 year warranty period or as specified in the specification, for each such item or it’s sub components supplied (through the local agent), unless otherwise agreed upon with MSD, prior to awarding the tender. Foreign suppliers of all such items shall have their own local agent in Sri Lanka, capable of providing technical support, repairs & spares, when necessary.
2. Freshly manufactured stocks of the product shall be supplied; thereby the residual Shelf Life (shelf life remaining at the time of delivery of goods in Sri Lanka/MSD stores in case of local supplies) of the product, shall be 85% of the shelf life requested(specified in order/Indent/PO).

In respect of the items with requested shelf life equal or more than 24 months, any deficit between the residual shelf life and requested shelf, shall not be more than 04 months. (Not applicable for Surgical Non Consumables)

In the violation of the above tender condition, SPC/MSD reserves the right to accept a reduced quantity, that is usable (as per the consumption rate) up to three months before the expiry of same and will subject to application of a penalty(as clause No. 37 ).

When the shelf life is not specified in the indent/PO/item spec; the requested shelf life shall be considered as, 36 months for surgical items and 24 months for pharma. / laboratory items. (Not applicable for Surgical Non Consumables)

**Standards & Quality**

1. Standards; In addition to Pharmacopoeial Standards that are indicated in the item specifications, other Pharmacopoeial Standards that are registered at National Medicines Regulatory Authority in Sri Lanka are also acceptable when no bidders have quoted for the standard specified in the item specification.
2. Any product deficient of its sub components/ accessories, not at the specified quality standards or all its components not unitized appropriately in packaging (as a set), shall be rejected.
3. Withdrawal from use of items due to quality failure found as manufacturer’s fault:

(a). In case of batch withdrawal, **value of entire batch quantity supplied** shall be recovered from the supplier.

(b).In case of product withdrawal, **value of entire product quantity** supplied shall be recovered from the supplier.

(c). In the event of either a) or b) above, supplier shall be surcharged the total **cost involved for MSD, of the quality failed supplies** with 25% administrative surcharge of the same**.**

1. The storage conditions and the packing requirements of the product shall conform to the information given by the manufacturer and accepted by NMRA for the product registration or shall conform to the information submitted for waiver of registration granted by NMRA in exceptional circumstances.(refer clause No.24)

If the offered product, deviate from NMRA registered product features, supplier must provide with the bid, a declaration to certify the NMRA accepted product details such as; storage conditions, pack details/contents/sizes and standard batch quantity/size of the product.

1. Immediately after delivery at MSD, the consignments shall be subjected to testing appropriately drawn, one random batch sample (Post-delivery sample) of the consignment at a government/semi-government/accredited laboratory.(to be selectively applied for Surgical & Lab items, depending on availability of testing methodology & facilities) If the sample is found to be substandard, random batch samples will be tested from all the batches/lots in the consignment, and entire expenses on such tests, like value of samples, transport, sampling & testing charges, etc, will be recovered from the supplier.
2. Consignments supplied to MSD violating the storage conditions indicated on product labels and/or product information leaflet (as accepted for product registration at NMRA), shall be considered as quality affected consignments and quality assurance of such consignments shall be carried out by post-delivery testing at government / semi government laboratory in Sri Lanka or at an accredited laboratory (foreign/local). All the expenses on such an event, including storage cost shall be borne by the supplier. If found to be quality affected the consignment will be treated as quality failed (as clause No.11).

**Pack size, Labeling & Packaging**

1. Offers for pack sizes at a lower level(smaller quantity per pack) than the pack size specified in the item description/specification and MSD order List, are also acceptable, but higher level (larger quantity per pack) pack sizes will not be entertained unless otherwise offered with the original bid and accepted by the procurement committee, with the concurrence of MSD.
2. In respect of bulk packs (not applicable for blister/strip packs), “DHS” mark shall be ;

(a). embossed or printed in case of tablets

(b). printed in case of capsules

Above condition can be waved off, if the quantity in the purchase order is less than 100,000 tablets/capsules, (any exemptions to this condition, is notified in the relevant MSD order list) Not applicable for surgical Non-Consumables

1. Each; innermost pack, vial/ampoule, pre-filled syringe or bottle, shall bear the item Description, SR No, Batch No/Lot no., Reference/Catalogue no.(not for pharmaceuticals), Date of Manufacture, Date of Expiry and “STATE LOGO” of Government of Sri Lanka.

It is essential to include and exactly match the dates of Expiry & date of Manufacture (in any form as “Year & Month” or “No Exp.”), in the innermost pack and supplier’s invoice.

1. Description of the Item, SR No, Date of Manufacture, Date of Expiry, Batch No, Name and address of manufacturer and “STATE LOGO” of Sri Lanka Government shall be clearly marked on the outer covering of the individual/innermost pack containing the minimum unit of measure, including blister & strip cards and on the outer cover of the carton/box. Any deviations of the Date of Manufacture (DOM)/ Date of Expiry(DOE)declared in the offer shall be approved by MSD and DOM & DOE shall consist of at least the year & month.
2. All outer most cartons (shipping packages) shall bear the MSD Purchase Order No, SPC Indent No., SR No, Batch No, and Date of Expiry in size 1.5cm letters / figures in prominently visible manner. This may be printed, stenciled or label properly affixed.
3. Batch Number of the product shall be separately Barcoded (in Code 128 or 2D formats) and Barcode shall be printed on the labels at all levels of packing as described below, conforming to the industry standards in Barcode printing and pasting.

Format shall be according to Code 128 or 2D standards.

Maximum barcode size shall be 5.0cm (length) x 2.5cm (width).

1. In case of receiving goods under inappropriate packaging conditions(not in good order), was to be sorted out by MSD to select the items in good order by 100% checking/handling of the consignment, all expenses incurred to MSD in such an event (including demurrage charges, cold stores charges, labor charges etc. or any other charges incurred until goods are ready for acceptance), have to be paid to MSD by the local supplier, before attending to checking the consignment 100%, by MSD.

In respect of SPC imported supplies, if the local agent does not follow suit as above, such extra expenses incurred to MSD shall be recovered from the supplier by SPC and refund to MSD.

**Storage Conditions & Temperature**

1. If the storage temperature & conditions are not specified in the item specification, NMRA accepted product storage conditions, shall conform to Sri Lankan ambient storage conditions in the ranges of 300c +/- 20c temperature and 75% +/-5% relative humidity. The product storage conditions shall be clearly indicated at all levels of labels/packages/boxes.
2. Maintenance of Cold Chain;
3. In case of cold storage items, cold chain monitors (temperature recording devices) shall be included for each carton and the cold chain shall be maintained according to the manufacturer’s instructions during storage, transport and delivery.
4. Supplier shall use suitable prominently visible identification marks of international standard, with appropriate colours and sizes for easy identification of cold cargo. Supplier shall use standardized **USB Devices** for temperature data logging inside the packages and shall provide free of charge, data logger readers **&/ software (reading apps compatible with Windows-07/latest)** to wharf department of SPC in advance, to enable examining the maintenance of cold chain in transit, and before taking over the consignment by MSD.
5. If the cold chain break is observed at the time of taking over the consignments by MSD, such consignments shall be rejected, indicating the reason on the relevant **WDN or copy of the delivery documents.** In such an event, the SPC shall arrange necessary cold storage for the consignment until ‘observed cold chain break’ is investigated leading to acceptance / total rejection of consignment and the expenses born by MSD / SPC in arranging the cold storage shall be recovered from the supplier.
6. The vehicles transporting cold cargo to MSD shall be equipped with temperature monitoring devices and the vehicle shall have NMRA approval for transport of pharmaceuticals.
7. The suppliers shall dispatch consignments of the items, which require cold chain maintenance, to arrive in Sri Lanka during Monday to Thursday to avoid additional demurrage & storage charges during weekends, during which MSD stores is closed. In case of non-compliance of this condition, any additional expenses incurred to MSD and SPC, to Custom clear/store/receive such consignments shall be recovered from the supplier.
8. In respect of the products requiring controlled temperature storage (Eg. < 250c, 2-250c, 15-200c/300c, 2-80c etc.), supplier shall provide MSD with latest product stability study reports with the invoice of the consignment.(report shall include studies; at 300c +/- 20c & 75% +/- 5% RH for **AC stored** items and at 250c +/- 20c & 60% +/- 5% RH for **Cold stored** items. It shall be a true copy of the latest report submitted to NMRA or a report issued within last 05 years). (refer clause No.12)

**Delivery Requirements**

1. All items shall be supplied as per the latest/final delivery schedule, communicated to the supplier, as an amended Indent/PO delivery schedule (if not amended, original schedule in the Indent/PO will apply) mutually agreed between MSD& SPC, at the time of establishing the payment terms (L/C, DP, TT, etc). Any deviation from this agreed delivery schedule shall be treated as a defaulted delivery.

Contravening the above directions, if the delivery schedule is violated by the supplier for no fault of MSD/SPC/MOH and in the event MSD decides to accept any such consignment in full or part thereof, that is delivered after the due delivery date, Condition No. 27 on delayed deliveries, shall be applied.

1. All consignments shall be delivered at Medical Supplies Division or an alternate receiving point as directed. However sending consignments **to reach Sri Lanka from 15th December to 10th January** shall be avoided, unless otherwise prior approval has been granted by MSD for such deliveries.
2. Defaulted consignments with respect to delivery schedule shall only be considered for acceptance, subject to a penalty imposed for the delay due to suppliers fault, allowing a grace period up to two weeks. Consignments delivered after that grace period shall be considered for acceptance subject to a penalty to the supplier as described below ;

(a). A penalty of 0.5% per day of the consignment value, calculated commencing from the 15th day up to 60th day delay from the due delivery date, as per the indent/PO or its’ latest amended delivery schedules.

(b). When the delay exceeds 60days purchase order will be considered as automatically cancelled, on defaulted performance. In such a situation, MSD reserve the right to recover liquidated damages or to revoke the cancellation (eg. if payments have been released prior to such a cancellation), and accept the consignment subject to a 25% admin surcharge.

1. (i). If any local purchases were to be made by MSD/SPC to ensure continuity of supply (due to noncompliance of Indent/PO/its’ amended; delivery schedule); in the ensuing period inclusive of the grace period for delivery from due delivery date, extra expenditure incurred on such local purchases, over the landed cost of relevant SPC main order, shall be recovered from the supplier.

(ii). If a delivery defaulted (violating delivery schedule in the indent/PO) SPC supplier/his local agent, who participate in an urgent local purchase tender of SPC or MSD for the same item, quoting the same product or any similar product, is bound to supply the local purchase order at the landed cost of the defaulted SPC main order. In violations of the same, the cost difference will be set off from the payments to the supplier of the corresponding SPC main order.

1. In respect of local manufacturers/ local suppliers, all deliveries shall be made only on week days excluding public holidays, also allowing adequate time to enable the completion of the receiving process at MSD stores before 3.30 p.m. In the event of failure to meet this deadline due to supplier’s fault (eg. In delivery; time, product, document, etc.) goods shall be accepted on the following working day, such date shall be counted for working out penalties as per No. 27 (regarding defaulted consignment) of the conditions of supply.

As an alternative, supplier can request MSD to take over the consignment on the same day, subject to settling all adl. expenses (i.e. staff OT, forklift charge, etc.) of MSD, by the supplier.

1. The extension of L/C’s overstepping delivery schedules in the Indent/PO/its’ amendments, shall not in any way affect the recovery of late delivery charges, as per Condition No. 27 (regarding defaulted consignments) and any other direct or indirect additional costs/liquidated damages, relating/consequent to extension of L/C.
2. When adequate storage space is not available at MSD, to accept a delivery defaulted consignment (deviating from the delivery schedule in the Indent/PO/its’ amendments) under the condition No. 27, any additional expenses caused to MSD or SPC in arranging temporary external storage and other expenses (eg. demurrage, detention, container storage, re-handling cum transport, etc.) shall be borne by the supplier.

**Documents & Information**

1. MSD Order No, Item Description, SR No, Batch No., Date of Manufacture, Date of Expiry and product Storage Condition, shall be indicated in all Supply Invoices and detailed Packing Lists.
2. One of the tender samples of the selected bid shall be forwarded to MSD, for using as a reference sample (can make it; a part of the last consignment or a returnable to supplier) for checking the conformity of the consignments received under the indent/PO.(applicable for all surgical items and regular category of laboratory items, when specified in respective order lists).

The images of the; specimen labels, minimum pack and outer most box/shipper carton, that satisfies the above mentioned labeling conditions, shall also be provided within 14 days of releasing the indent by SPC.

1. The supplier shall submit all shipping documents to (Including Bills of Lading / Draft Air Way Bills etc.) SPC Imports department and MSD by e-mail(**follow instructions in website** [**www.msd.gov.lk**](http://www.msd.gov.lk) ), at least 03 days before the Expected Time of Arrival (ETA) of sea freighted consignments & 02 days before the ETA of Air freighted consignments.
2. After releasing the Indent/PO or establishing L/C, the latest logistical position of manufacturing & supply on the Indent/PO, shall be updated biweekly through e-mails to SPC with a copy to MSD**6** by the supplier.( follow instructions in the website www.msd.gov.lk)

If it is not complied or the information so provided are found to be incomplete/false, the grace period (for supply delays) mentioned in the clause 27 will not be applicable.

**Common conditions**

36. In addition to the general conditions of supply given herein, item/order-list specific amendments, exclusions or additions to the same, stated in the covering letter of the order list and any other relevant conditions as per the tender document issued by SPC, are also applicable. The order/item specific; new conditions or amendments to General Order Conditions, will be included in the order list itself and as a remark entry in the MSMIS order records.

1. Administrative surcharge of 25%(on the value of goods), will be applied for tender condition violations that cause deficiencies in supply with respect to; quality, standards & specifications, short packing & short supply or delayed delivery as per the cabinet decision. **(eg. As in conditions No. 08,05,10,13)**
2. The successful supplier should agree to dispatch by fax/courier a full set of copy document to SPC at

 least 3 days prior to arrival of consignment in Sri Lanka to prevent any delay in clearance.

 Demurrage /additional charges if any which become payable due to supplier’s failure to comply with

 this requirement will be claimed from the supplier.

1. To be supplied as per the delivery schedule indicated in the order list.
2. In addition to the condition given herein any other relevant conditions as per the tender document

 issued by SPC are also applicable.

41. Where a purchase for a particular item is being made for the first time from a supplier or where there

 are previous quality failures on goods supplied by a particular supplier payments will only be made

 upon testing the quality and standards of the goods and comparing the bulk supply with the samples

 provided along with the offer.

42. In the event of an award made to you on this tender, SPC reserve the right to cancel/suspend the procuring of said order in any stage, if you would be placed the defaulted supplier’s list due to quality failure found in your previous supplies made to SPC or non compliance of contractual agreement

43. This tender is administered by the provisions of the “Public Contract Act No. 3 of 1987” and therefore, in the event bidder is to retain an agent, representative, nominee for and on behalf of Tender or shall register himself and such public contract act in accordance with the section 10 of the Public Contract Act and produce such valid original certificate of Registration with the tender.

44. **Destination Terminal Handling charges (THC) should be borne by the supplier at the Port of Loading. Hence when the C&F prices are quoted this should be inclusive of THC.**

45. Offer validity should be 02/03/2020.

46. When the time of arrival of goods to Sri Lanka, the residual shelf life should be remained 85% or more out of total product shelf life as per the regulation of Import & Export Controller of Sri Lanka.

47. If you are not interested in participating, please acknowledge the receipt of this invitation with the

reason for not quoting.

48. **BIDS FROM THOSE OTHER THAN MANUFACTURERS**

Bids for supply of goods which are not manufactured by the Bidder should be supported by a Certificate of Authority issued by the Manufacturer indicating that the Bidder has been duly authorized to supply the goods tendered for. Failure to comply may result in the offer being rejected.

**Abbreviations :***NMRA ; National Medicines Regulatory Authority/Sri Lanka,* SPC ; State *Pharmaceuticals Corporation, MSD; Medical Supplies Division/Ministry of Health-Sri Lanka.*

**Special conditions for Surgical Non Consumable Item**

1. **No. -17, under general condition for Non Consumable item shelf-life is not applicable.**
2. **No. -17, under general condition for Non Consumable- Freshly manufactured product should be supplied.**

**Warranty document should be address to SPC with a copy to D/MSD and Warranty period is consider from the date of acceptance the consignment by MSD. Each individual items should be included a Warranty card with contact details of authorized local agent. Warranty details/period should be included in label and invoice.**

1. **General condition 8 and 16 are not applicable for Surgical Non-Consumables.**
2. **Art works and diagrams with dimensions for relevant products with catalog numbers should be provided, if requested by MSD.**
3. **Usage instruction pamphlet/user manuals in print/pdf/video format should be provided. (Such instructions should carry details on maintenance, compatibility and storage)**
4. **Provide copy of quotation with catalogue numbers for all article/components including special instrument sets at the stage of offered item acceptance.**

**All tenderers should furnish an unconditional Bid Bond encashable on demand to the value of 2% of the total Tendered Price exceeds LKR 1 million. Bid Bond should be submitted with valid up to 01/04/2020 together with the tender.**

**Sufficient quantity of samples should be forwarded for evaluation.**

**CONTRACT AND ARBITRATION**

**(A) CONTRACT**

**The successful supplier should agree to enter into a Contract/Agreement is applicable**

**normally for awards which are over LKR 500,000.00 (Five Hundred Thousand).**

**(NEW PROCEDURES TO BE ADOPTED TO FACILITATE THE IMPLEMENTATION OF MSMIS PROJECT)**

1. In respect of multi-component items that are ordered as kit items under single SR number, representing all components as one assembled unit, all deliveries of such items to MSD should be in the form of kits (all its components assembled together) with a commercial invoice indicating the number of kits and its S.R. number, describing & quantifying the individual components that forms the kit.

 MSD will not accept parts of the full complement of components making the kit, that are delivered by different suppliers at different times and such deliveries will be rejected, even when the different

 components are sourced from different suppliers.

(Annexure I)

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| --- |
| **DHS/RSS/RQ/116/19** |

**2019/SPC/E/C/S/00520 CLOSING ON: 04TH SEPTEMBER, 2019 AT 2.00 pm**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM/****SR NO** | **ITEM** | **QTY** | **DELIVERY** |
| 01/13516403 | Balloon Dilatation Catheter for Valvuloplasty, low profile, Tyshak II type or similar, size 7mm x 2cm, compatible with size 4F introducer sheath, sterile. | 18 Nos | 08 Nos – Immediately10 Nos – Jan./2020 |
| 02/13516500 | Balloon Dilatation Catheter for Valvuloplasty, low profile, Tyshak II type or similar, size 9mm x 2cm, compatible with size 5F introducer sheath, sterile. | 08 Nos | 03 Nos – Immediately05 Nos – Jan./2020 |
| 03/13516702 | Balloon Dilatation Catheter for Valvuloplasty, low profile, Tyshak II type or similar, size 10mm x 3cm, compatible with size 5F introducer sheath, sterile. | 18 Nos | 07 Nos – Immediately11 Nos – Jan./2020 |
| 04/13522500 | Balloon Dilatation Catheter for Percutaneous Transluminal Coronary Angioplasty (PTCA), compliance type, Monorail, size 2mm x 8mm balloon, sterile. | 5,360 Nos | 1,960 Nos – Immediately1,700 Nos – Jan./20201,700 Nos – May/2020 |

**Packing : 1 Nos**

**NB :**

**If offers are received on Import & Supply basis from local suppliers, those offers should be in LKR. All local suppliers/manufacturers should quote in LKR for the total delivery price to MSD stores.**

Shipment should be made exclusively on vessels belonging to the Ceylon Shipping Corporation or those chartered by CSC. However, shipment on other vessels will be permitted, in instances where vessels of the Ceylon Shipping Corporation do not call at the Port of Shipment or if they are not available for timely shipment of Cargo, in which event the supplier should attach a waiver certificate issued by Ceylon Shipping Corporation on their Authorized Agent in the supplier’s county.

**Samples Catalogue/Literature should be submitted for evaluation**

**General Conditions :**

Offers should be submitted in the format as per annexure.

1. The consignments supplied in respect of an order concerned, shall exactly match with the reference sample submitted and the product information (item descriptions, shelf life/warranty where applicable, manufacturer’s name, country of manufacture, country of origin, etc.) provided in the bid document by the supplier, which has been accepted by the procurement committee, and included in the Indent / Purchase Order (PO), issued by SPC.
2. All items shall be supplied, sourcing from the manufacturer and country of manufacturer, stated in the Purchase Order (PO)/Indent of SPC and wherever applicable shall have a valid product registration or waiver of registration from NMRA.
3. Maintaining the validity of the product registration during the period of supply(delivery schedule), obtaining waiver of registration &/ import license / manufacture licensing at NMRA, is a pre-requisite for the supply of surgical, pharmaceutical and relevant laboratory items. Hence all suppliers shall produce relevant valid registration certificates/licenses, when requested by MSD/SPC.

When the validity of the product/manufacturing licenses and registrations of NMRA (eg; manufacturing license, product registration and GMP certificates), of local manufacturers / local suppliers, lapses during the year or during the period of supply (delivery schedule), it shall be extended / renewed by the supplier. A certified copies of afore mentioned valid certificates shall be submitted to MSD by the supplier when deliveries are made.

1. The number of batches per consignment shall be minimal. Batch quantity shall be an equal multiple of the quantity of the consignment and the proportionate size of the batch quantity shall be not less than 15% of the quantity in the consignment.
2. If MSD decides to accept a part or full consignment, with deviations from certain tender conditions (eg: with regard to labeling/packaging etc.) due to an urgency, that shall be done subject to, either rectifying the defect within 05 working days by the supplier, or recovering the total cost [a] of rectifying the defect by MSD (via a duly contracted third party providing such services), from the supplier with a 25% surcharge on the labeling cost. (total charge = [a]+[a]x0.25) or 2% of the invoiced value, whichever is the highest.

All possible tender deviations such as Packing, labeling, delivery schedule, storage status, payment mode & conditions, etc., shall be communicated and agreed upon before accepting the tender award by the supplier. Noncompliance of same shall be considered as tender violations, to apply penalty (as clause No. 37).

1. The specifications of the product offered in the bid, by the supplier shall match with the tender specifications for the item and any form of alternate offers will not be entertained.

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2. Freshly manufactured stocks of the product shall be supplied; thereby the residual Shelf Life (shelf life remaining at the time of delivery of goods in Sri Lanka/MSD stores in case of local supplies) of the product, shall be 85% of the shelf life requested(specified in order/Indent/PO).

In respect of the items with requested shelf life equal or more than 24 months, any deficit between the residual shelf life and requested shelf life, shall not be more than 04 months.

In the violation of the above tender condition, SPC/MSD reserves the right to accept a reduced quantity, that is usable (as per the consumption rate) up to three months before the expiry of same and will subject to application of a penalty (as clause No. 37 ).

When the shelf life is not specified in the indent/PO/item spec; the requested shelf life shall be considered as, 36 months for surgical items and 24 months for pharma. / laboratory items.

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1. Standards; In addition to Pharmacopoeial Standards that are indicated in the item specifications, other Pharmacopoeial Standards that are registered at National Medicines Regulatory Authority in Sri Lanka are also acceptable when no bidders have quoted for the standard specified in the item specification.
2. Any product deficient of its sub components/ accessories, not at the specified quality standards or all its components not unitized appropriately in packaging (as a set), shall be rejected4.
3. Withdrawal from use of items due to quality failure found as manufacturer’s fault:

(a). In case of batch withdrawal, **value of entire batch quantity supplied** shall be recovered8 from the supplier.

(b).In case of product withdrawal, **value of entire product quantity** supplied shall be recovered8 from the supplier.

(c). In the event of either a) or b) above, supplier shall be surcharged8 the total **cost involved for MSD, of the quality failed supplies** with 25% administrative surcharge of the same**.**

1. The storage conditions and the packing requirements of the product shall conform to the information given by the manufacturer and accepted by NMRA for the product registration or shall conform to the information submitted for waiver of registration granted by NMRA in exceptional circumstances.(refer clause No.24)

If the offered product, deviate from NMRA registered product features, supplier must provide with the bid, a declaration to certify the NMRA accepted product details such as; storage conditions, pack details/contents/sizes and standard batch quantity/size of the product.

1. Immediately after delivery at MSD, the consignments shall be subjected to testing appropriately drawn, one random batch sample (Post-delivery sample) of the consignment at a government/semi-government/accredited laboratory11.(to be selectively applied for Surgical & Lab items, depending on availability of testing methodology & facilities) If the sample is found to be substandard, random batch samples will be tested from all the batches/lots in the consignment, and entire expenses on such tests, like value of samples, transport, sampling & testing charges, etc, will be recovered from the supplier.
2. Consignments supplied to MSD violating the storage conditions indicated on product labels and/or product information leaflet (as accepted for product registration at NMRA), shall be considered as quality affected consignments and quality assurance of such consignments shall be carried out by post-delivery testing at government / semi government laboratory in Sri Lanka or at an accredited laboratory (foreign/local). All the expenses on such an event, including storage cost shall be borne by the supplier. If found to be quality affected the consignment will be treated as quality failed (as clause No.11).

**Pack size, Labeling & Packaging**

1. Offers for pack sizes at a lower level(smaller quantity per pack) than the pack size specified in the item description/specification and MSD order List, are also acceptable, but higher level (larger quantity per pack) pack sizes will not be entertained unless otherwise offered with the original bid and accepted by the procurement committee, with the concurrence of MSD.
2. In respect of bulk packs (not applicable for blister/strip packs), “DHS” mark shall be ;

(a). embossed or printed in case of tablets

(b). printed in case of capsules

Above condition can be waved off, if the quantity in the purchase order is less than 100,000 tablets/capsules, (any exemptions to this condition, is notified in the relevant MSD order list)

(only applicable for Pharmaceutical Products)

1. Each; innermost pack, vial/ampoule, pre-filled syringe or bottle, shall bear the item Description, SR

No, Batch No/Lot no., Reference/Catalogue no.(not for pharmaceuticals), Date of Manufacture, Date of Expiry and “STATE LOGO” of Government of Sri Lanka.

It is essential to include and exactly match the dates of Expiry & date of Manufacture (in any form as “Year & Month” or “No Exp.”), in the innermost pack and supplier’s invoice.

1. Description of the Item, SR No, Date of Manufacture, Date of Expiry, Batch No, Name and address of manufacturer and “STATE LOGO” of Sri Lanka Government shall be clearly marked on the outer covering of the individual/innermost pack containing the minimum unit of measure, including blister & strip cards and on the outer cover of the carton/box. Any deviations of the Date of Manufacture (DOM)/ Date of Expiry(DOE)declared in the offer shall be approved by MSD and DOM & DOE shall consist of at least the year & month.
2. All outer most cartons (shipping packages) shall bear the MSD Purchase Order No, SPC Indent No., SR No, Batch No, and Date of Expiry in size 1.5cm letters / figures in prominently visible manner. This may be printed, stenciled or label properly affixed.
3. Batch Number of the product shall be separately Barcoded (in Code 128 or 2D formats) and Barcode shall be printed on the labels at all levels of packing as described below, conforming to the industry standards in Barcode printing and pasting.

Format shall be according to Code 128 or 2D standards.

Maximum barcode size shall be 5.0cm (length) x 2.5cm (width).

1. In case of receiving goods under inappropriate packaging conditions(not in good order), was to be sorted out by MSD to select the items in good order by 100% checking/handling of the consignment, all expenses incurred to MSD in such an event (including demurrage charges, cold stores charges, labor charges etc. or any other charges incurred until goods are ready for acceptance), have to be paid to MSD by the local supplier, before attending to checking the consignment 100%, by MSD.

In respect of SPC imported supplies, if the local agent does not follow suit as above, such extra expenses incurred to MSD shall be recovered from the supplier5 by SPC and refund to MSD.

**Storage Conditions & Temperature**

1. If the storage temperature & conditions are not specified in the item specification, NMRA accepted product storage conditions, shall conform to Sri Lankan ambient storage conditions in the ranges of 300c +/- 20c temperature and 75% +/-5% relative humidity. The product storage conditions shall be clearly indicated at all levels of labels/packages/boxes.
2. Maintenance of Cold Chain;
3. In case of cold storage items, cold chain monitors (temperature recording devices) shall be included for each carton and the cold chain shall be maintained according to the manufacturer’s instructions during storage, transport and delivery.
4. Supplier shall use suitable prominently visible identification marks of international standard, with appropriate colours and sizes for easy identification of cold cargo. Supplier shall use standardized **USB Devices** for temperature data logging inside the packages and shall provide free of charge, data logger readers **&/ software (reading apps compatible with Windows-07/latest)** to wharf department of SPC in advance, to enable examining the maintenance of cold chain in transit, and before taking over the consignment by MSD.
5. If the cold chain break is observed at the time of taking over the consignments by MSD, such consignments shall be rejected, indicating the reason on the relevant **WDN or copy of the delivery documents.** In such an event, the SPC shall arrange necessary cold storage for the consignment until ‘observed cold chain break’ is investigated leading to acceptance / total rejection of consignment and the expenses bone by MSD / SPC in arranging the cold storage shall be recovered from the supplier.
6. The vehicles transporting cold cargo to MSD shall be equipped with temperature monitoring devices and the vehicle shall have NMRA approval for transport of pharmaceuticals.
7. The suppliers shall dispatch consignments of the items, which require cold chain maintenance, to arrive in Sri Lanka during Monday to Thursday to avoid additional demurrage & storage charges during weekends, during which MSD stores is closed. In case of non-compliance of this condition, any additional expenses incurred to MSD and SPC, to Custom clear/store/receive such consignments shall be recovered from the supplier.
8. In respect of the products requiring controlled temperature storage (Eg. < 250c, 2-250c, 15-200c/300c, 2-80c etc.), supplier shall provide MSD with latest product stability study reports with the invoice of the consignment.(report shall include studies; at 300c +/- 20c & 75% +/- 5% RH for **AC stored** items and at 250c +/- 20c & 60% +/- 5% RH for **Cold stored** items. It shall be a true copy of the latest report submitted to NMRA or a report issued within last 05 years). (refer clause No.12)

**Delivery Requirements**

1. All items shall be supplied as per the latest/final delivery schedule, communicated to the supplier, as an amended Indent/PO delivery schedule (if not amended, original schedule in the Indent/PO will apply) mutually agreed between MSD& SPC, at the time of establishing the payment terms (L/C, DP, TT, etc). Any deviation from this agreed delivery schedule shall be treated as a defaulted delivery.

Contravening the above directions, if the delivery schedule is violated by the supplier for no fault of MSD/SPC/MOH and in the event MSD decides to accept any such consignment in full or part thereof, that is delivered after the due delivery date, Condition No. 27 on delayed deliveries, shall be applied.

1. All consignments shall be delivered at Medical Supplies Division or an alternate receiving point as directed. However sending consignments **to reach Sri Lanka from 15th December to 10th January** shall be avoided, unless otherwise prior approval has been granted by MSD for such deliveries.
2. Defaulted consignments with respect to delivery schedule shall only be considered for acceptance, subject to a penalty imposed for the delay due to suppliers fault, allowing a grace period up to two weeks. Consignments delivered after that grace period shall be considered for acceptance subject to a penalty to the supplier as described below ;

(a). A penalty of 0.5% per day of the consignment value, calculated commencing from the 15th day up to 60th day delay from the due delivery date, as per the indent/PO or its’ latest amended delivery schedules.

(b). When the delay exceeds 60days purchase order will be considered as automatically cancelled, on defaulted performance. In such a situation, MSD reserve the right to recover liquidated damages or to revoke the cancellation (eg. if payments have been released prior to such a cancellation), and accept the consignment subject to a 25% admin surcharge.

1. (i). If any local purchases were to be made by MSD/SPC to ensure continuity of supply (due to noncompliance of Indent/PO/its’ amended; delivery schedule); in the ensuing period inclusive of the grace period for delivery from due delivery date, extra expenditure incurred on such local purchases, over the landed cost of relevant SPC main order, shall be recovered from the supplier.

(ii). If a delivery defaulted (violating delivery schedule in the indent/PO) SPC supplier/his local agent, who participate in an urgent local purchase tender of SPC or MSD for the same item, quoting the same product or any similar product, is bound to supply the local purchase order at the landed cost of the defaulted SPC main order. In violations of the same, the cost difference will be set off from the payments to the supplier of the corresponding SPC main order.

1. In respect of local manufacturers/ local suppliers, all deliveries shall be made only on week days excluding public holidays, also allowing adequate time to enable the completion of the receiving process at MSD stores before 3.30 p.m. In the event of failure to meet this deadline due to supplier’s fault (eg. In delivery; time, product, document, etc.) goods shall be accepted on the following working day, such date shall be counted for working out penalties as per No. 27 (regarding defaulted consignment) of the conditions of supply.

As an alternative, supplier can request MSD to take over the consignment on the same day, subject to settling all other expenses (i.e. staff OT, forklift charge, etc.) of MSD, by the supplier.

1. The extension of L/C’s overstepping delivery schedules in the Indent/PO/its’ amendments, shall not in any way affect the recovery of late delivery charges, as per Condition No. 27 (regarding defaulted consignments) and any other direct or indirect additional costs/liquidated damages, relating/consequent to extension of L/C.
2. When adequate storage space is not available at MSD, to accept a delivery defaulted consignment (deviating from the delivery schedule in the Indent/PO/its’ amendments) under the condition No. 27, any additional expenses caused to MSD or SPC in arranging temporary external storage and other expenses (eg. demurrage, detention, container storage, re-handling cum transport, etc.) shall be borne by the supplier.

**Documents & Information**

1. MSD Order No, Item Description, SR No, Batch No., Date of Manufacture, Date of Expiry and product Storage Condition, shall be indicated in all Supply Invoices and detailed Packing Lists.
2. One of the tender samples of the selected bid shall be forwarded to MSD, for using as a reference sample (can make it; a part of the last consignment or a returnable to supplier) for checking the conformity of the consignments received under the indent/PO.(applicable for all surgical items and regular category of laboratory items, when specified in respective order lists).

The images of the; specimen labels, minimum pack and outer most box/shipper carton, that satisfies the above mentioned labeling conditions, shall also be provided within 14 days of releasing the indent by SPC.

1. The supplier shall submit all shipping documents to (Including Bills of Lading / Draft Air Way Bills etc.) SPC Imports department and MSD by e-mail(**follow instructions in website** [**www.msd.gov.lk**](http://www.msd.gov.lk) ), at least 03 days before the Expected Time of Arrival (ETA) of sea freighted consignments & 02 days before the ETA of Air freighted consignments.
2. After releasing the Indent/PO or establishing L/C, the latest logistical position of manufacturing & supply on the Indent/PO, shall be updated biweekly through e-mails to SPC with a copy to MSD6 by the supplier.( follow instructions in the website www.msd.gov.lk)

If it is not complied or the information so provided are found to be incomplete/false, the grace period (for supply delays) mentioned in the clause 27 will not be applicable.

**Common conditions**

36. In addition to the general conditions of supply given herein, item/order-list specific amendments, exclusions or additions to the same, stated in the covering letter of the order list and any other relevant conditions as per the tender document issued by SPC, are also applicable. The order/item specific; new conditions or amendments to General Order Conditions, will be included in the order list itself and as a remark entry in the MSMIS order records.

1. Administrative surcharge of 25%(on the value of goods), will be applied for tender condition violations that cause deficiencies in supply with respect to; quality, standards & specifications, short packing & short supply or delayed delivery as per the cabinet decision. **(eg. As in conditions No. 08,05,10,13)**
2. The successful supplier should agree to dispatch by fax/courier a full set of copy document to SPC at least 3 days prior to arrival of consignment in Sri Lanka to prevent any delay in clearance.

 Demurrage /additional charges if any which become payable due to supplier’s failure to comply with this requirement will be claimed from the supplier.

1. To be supplied as per the delivery schedule indicated in the order list.
2. In addition to the condition given herein any other relevant conditions as per the tender document

 issued by SPC are also applicable.

41. Where a purchase for a particular item is being made for the first time from a supplier or where there are previous quality failures on goods supplied by a particular supplier payments will only be made upon testing the quality and standards of the goods and comparing the bulk supply with the samples provided along with the offer.

42. In the event of an award made to you on this tender, SPC reserve the right to cancel/suspend the procuring of said order in any stage, if you would be placed the defaulted supplier’s list due to quality failure found in your previous supplies made to SPC or non compliance of contractual agreement

43. This tender is administered by the provisions of the “Public Contract Act No. 3 of 1987” and therefore, in the event bidder is to retain an agent, representative, nominee for and on behalf of Tender or shall register himself and such public contract act in accordance with the section 10 of the Public Contract Act and produce such valid original certificate of Registration with the tender.

44. **Destination Terminal Handling charges (THC) should be borne by the supplier at the Port of Loading. Hence when the C&F prices are quoted this should be inclusive of THC.**

45. Offer validity should be 02/03/2020.

46. When the time of arrival of goods to Sri Lanka, the residual shelf life should be remained 85% or more out of total product shelf life as per the regulation of Import & Export Controller of Sri Lanka.

47. If you are not interested in participating, please acknowledge the receipt of this invitation with the

reason for not quoting.

48. **BIDS FROM THOSE OTHER THAN MANUFACTURERS**

Bids for supply of goods which are not manufactured by the Bidder should be supported by a Certificate of Authority issued by the Manufacturer indicating that the Bidder has been duly authorized to supply the goods tendered for. Failure to comply may result in the offer being rejected.

**Abbreviations :***NMRA ; National Medicines Regulatory Authority/Sri Lanka,* SPC ; State *Pharmaceuticals Corporation, MSD; Medical Supplies Division/Ministry of Health-Sri Lanka.*

**Special Conditions for Surgical Consumables item**

1. **The product should have minimum of 36 months shelf life at the time of delivery to Medical Supplies Division. Requested shelf life for Surgical Consumable is 36 months unless specified in the special order conditions/specifications/order list remarks.**
2. **General condition 7 and 16 are not applicable or Surgical Consumable Items.**
3. **Art works and diagrams with dimensions for relevant products with catalog numbers should be provided.**
4. **Usage instruction pamphlet/user manuals in print/pdf/video format should be provided. (Such instructions should carry details on maintenance, compatibility and storage)**
5. **Further to the condition 33, Tender Sample of the selected bid shall be forwarded to MSD to use as reference sample to check the consignment supplied on the indent/PO.**

**All tenderers should furnish an unconditional Bid Bond encashable on demand to the value of 2% of the total Tendered Price exceeds LKR 1 million. Bid Bond should be submitted with valid up to 01/04/2020 together with the tender.**

**Sufficient quantity of samples should be forwarded for evaluation.**

**CONTRACT AND ARBITRATION**

**(A) CONTRACT**

**The successful supplier should agree to enter into a Contract/Agreement is applicable**

**normally for awards which are over LKR 500,000.00 (Five Hundred Thousand).**

**(NEW PROCEDURES TO BE ADOPTED TO FACILITATE THE IMPLEMENTATION OF MSMIS PROJECT)**

1. In respect of multi-component items that are ordered as kit items under single SR number, representing all components as one assembled unit, all deliveries of such items to MSD should be in the form of kits (all its components assembled together) with a commercial invoice indicating the number of kits and its S.R. number, describing & quantifying the individual components that forms the kit.

 MSD will not accept parts of the full complement of components making the kit, that are delivered by different suppliers at different times and such deliveries will be rejected, even when the different

 components are sourced from different suppliers.

(Annexure I)

|  |
| --- |
| **DHS/RSS/RQ/118/19** |

**2019/SPC/N/C/S/00329 CLOSING ON: 03RD SEPTEMBER, 2019 AT 2.00 pm**

|  |  |  |
| --- | --- | --- |
| **ITEM/****SR NO** | **ITEM** | **QTY** |
| 03/13501405 | Drug Eluting Coronary Stent,2.5 mm diameter, 16-18mm length, sterile. | 79 Nos |
| 04/13501402 | Drug Eluting Coronary Stent, 2.5 mm diameter, 28-30mm length, sterile. | 319 Nos |

**Packing : 1 Nos**

**NB :**

**If offers are received on Import & Supply basis from local suppliers, those offers should be in LKR. All local suppliers/manufacturers should quote in LKR for the total delivery price to MSD stores.**

Shipment should be made exclusively on vessels belonging to the Ceylon Shipping Corporation or those chartered by CSC. However, shipment on other vessels will be permitted, in instances where vessels of the Ceylon Shipping Corporation do not call at the Port of Shipment or if they are not available for timely shipment of Cargo, in which event the supplier should attach a waiver certificate issued by Ceylon Shipping Corporation on their Authorized Agent in the supplier’s county.

**Samples Catalogue/Literature should be submitted for evaluation**

**General Conditions :**

Offers should be submitted in the format as per annexure.

1. The consignments supplied in respect of an order concerned, shall exactly match with the reference sample submitted and the product information (item descriptions, shelf life/warranty where applicable, manufacturer’s name, country of manufacture, country of origin, etc.) provided in the bid document by the supplier, which has been accepted by the procurement committee, and included in the Indent / Purchase Order (PO), issued by SPC.
2. All items shall be supplied, sourcing from the manufacturer and country of manufacturer, stated in the Purchase Order (PO)/Indent of SPC and wherever applicable shall have a valid product registration or waiver of registration from NMRA.
3. Maintaining the validity of the product registration during the period of supply(delivery schedule), obtaining waiver of registration &/ import license / manufacture licensing at NMRA, is a pre-requisite for the supply of surgical, pharmaceutical and relevant laboratory items. Hence all suppliers shall produce relevant valid registration certificates/licenses, when requested by MSD/SPC.

When the validity of the product/manufacturing licenses and registrations of NMRA (eg; manufacturing license, product registration and GMP certificates), of local manufacturers / local suppliers, lapses during the year or during the period of supply (delivery schedule), it shall be extended / renewed by the supplier. A certified copies of afore mentioned valid certificates shall be submitted to MSD by the supplier when deliveries are made.

1. The number of batches per consignment shall be minimal. Batch quantity shall be an equal multiple of the quantity of the consignment and the proportionate size of the batch quantity shall be not less than 15% of the quantity in the consignment.
2. If MSD decides to accept a part or full consignment, with deviations from certain tender conditions (eg: with regard to labeling/packaging etc.) due to an urgency, that shall be done subject to, either rectifying the defect within 05 working days by the supplier, or recovering the total cost [a] of rectifying the defect by MSD (via a duly contracted third party providing such services), from the supplier with a 25% surcharge on the labeling cost. (total charge = [a]+[a]x0.25) or 2% of the invoiced value, whichever is the highest.

All possible tender deviations such as Packing, labeling, delivery schedule, storage status, payment mode & conditions, etc., shall be communicated and agreed upon before accepting the tender award by the supplier. Noncompliance of same shall be considered as tender violations, to apply penalty (as clause No. 37).

1. The specifications of the product offered in the bid, by the supplier shall match with the tender specifications for the item and any form of alternate offers will not be entertained.

**Shelf life & Warrantees**

1. In the supply of all Non consumables; Manufacturer or supplier or local agent shall provide a minimum of 02 year warranty period or as specified in the specification, for each such item or it’s sub components supplied (through the local agent), unless otherwise agreed upon with MSD, prior to awarding the tender. Foreign suppliers of all such items shall have their own local agent in Sri Lanka, capable of providing technical support, repairs & spares, when necessary. (only applicable for Non Consumable Items)
2. Freshly manufactured stocks of the product shall be supplied; thereby the residual Shelf Life (shelf life remaining at the time of delivery of goods in Sri Lanka/MSD stores in case of local supplies) of the product, shall be 85% of the shelf life requested(specified in order/Indent/PO).

In respect of the items with requested shelf life equal or more than 24 months, any deficit between the residual shelf life and requested shelf life, shall not be more than 04 months.

In the violation of the above tender condition, SPC/MSD reserves the right to accept a reduced quantity, that is usable (as per the consumption rate) up to three months before the expiry of same and will subject to application of a penalty (as clause No. 37 ).

When the shelf life is not specified in the indent/PO/item spec; the requested shelf life shall be considered as, 36 months for surgical items and 24 months for pharma. / laboratory items.

**Standards & Quality**

1. Standards; In addition to Pharmacopoeial Standards that are indicated in the item specifications, other Pharmacopoeial Standards that are registered at National Medicines Regulatory Authority in Sri Lanka are also acceptable when no bidders have quoted for the standard specified in the item specification.
2. Any product deficient of its sub components/ accessories, not at the specified quality standards or all its components not unitized appropriately in packaging (as a set), shall be rejected4.
3. Withdrawal from use of items due to quality failure found as manufacturer’s fault:

(a). In case of batch withdrawal, **value of entire batch quantity supplied** shall be recovered8 from the supplier.

(b).In case of product withdrawal, **value of entire product quantity** supplied shall be recovered8 from the supplier.

(c). In the event of either a) or b) above, supplier shall be surcharged8 the total **cost involved for MSD, of the quality failed supplies** with 25% administrative surcharge of the same**.**

1. The storage conditions and the packing requirements of the product shall conform to the information given by the manufacturer and accepted by NMRA for the product registration or shall conform to the information submitted for waiver of registration granted by NMRA in exceptional circumstances.(refer clause No.24)

If the offered product, deviate from NMRA registered product features, supplier must provide with the bid, a declaration to certify the NMRA accepted product details such as; storage conditions, pack details/contents/sizes and standard batch quantity/size of the product.

1. Immediately after delivery at MSD, the consignments shall be subjected to testing appropriately drawn, one random batch sample (Post-delivery sample) of the consignment at a government/semi-government/accredited laboratory11.(to be selectively applied for Surgical & Lab items, depending on availability of testing methodology & facilities) If the sample is found to be substandard, random batch samples will be tested from all the batches/lots in the consignment, and entire expenses on such tests, like value of samples, transport, sampling & testing charges, etc, will be recovered from the supplier.
2. Consignments supplied to MSD violating the storage conditions indicated on product labels and/or product information leaflet (as accepted for product registration at NMRA), shall be considered as quality affected consignments and quality assurance of such consignments shall be carried out by post-delivery testing at government / semi government laboratory in Sri Lanka or at an accredited laboratory (foreign/local). All the expenses on such an event, including storage cost shall be borne by the supplier. If found to be quality affected the consignment will be treated as quality failed (as clause No.11).

**Pack size, Labeling & Packaging**

1. Offers for pack sizes at a lower level(smaller quantity per pack) than the pack size specified in the item description/specification and MSD order List, are also acceptable, but higher level (larger quantity per pack) pack sizes will not be entertained unless otherwise offered with the original bid and accepted by the procurement committee, with the concurrence of MSD.
2. In respect of bulk packs (not applicable for blister/strip packs), “DHS” mark shall be ;

(a). embossed or printed in case of tablets

(b). printed in case of capsules

Above condition can be waved off, if the quantity in the purchase order is less than 100,000 tablets/capsules, (any exemptions to this condition, is notified in the relevant MSD order list)

(only applicable for Pharmaceutical Products)

1. Each; innermost pack, vial/ampoule, pre-filled syringe or bottle, shall bear the item Description, SR

No, Batch No/Lot no., Reference/Catalogue no.(not for pharmaceuticals), Date of Manufacture, Date of Expiry and “STATE LOGO” of Government of Sri Lanka.

It is essential to include and exactly match the dates of Expiry & date of Manufacture (in any form as “Year & Month” or “No Exp.”), in the innermost pack and supplier’s invoice.

1. Description of the Item, SR No, Date of Manufacture, Date of Expiry, Batch No, Name and address of manufacturer and “STATE LOGO” of Sri Lanka Government shall be clearly marked on the outer covering of the individual/innermost pack containing the minimum unit of measure, including blister & strip cards and on the outer cover of the carton/box. Any deviations of the Date of Manufacture (DOM)/ Date of Expiry(DOE)declared in the offer shall be approved by MSD and DOM & DOE shall consist of at least the year & month.
2. All outer most cartons (shipping packages) shall bear the MSD Purchase Order No, SPC Indent No., SR No, Batch No, and Date of Expiry in size 1.5cm letters / figures in prominently visible manner. This may be printed, stenciled or label properly affixed.
3. Batch Number of the product shall be separately Barcoded (in Code 128 or 2D formats) and Barcode shall be printed on the labels at all levels of packing as described below, conforming to the industry standards in Barcode printing and pasting.

Format shall be according to Code 128 or 2D standards.

Maximum barcode size shall be 5.0cm (length) x 2.5cm (width).

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In respect of SPC imported supplies, if the local agent does not follow suit as above, such extra expenses incurred to MSD shall be recovered from the supplier5 by SPC and refund to MSD.

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3. In case of cold storage items, cold chain monitors (temperature recording devices) shall be included for each carton and the cold chain shall be maintained according to the manufacturer’s instructions during storage, transport and delivery.
4. Supplier shall use suitable prominently visible identification marks of international standard, with appropriate colours and sizes for easy identification of cold cargo. Supplier shall use standardized **USB Devices** for temperature data logging inside the packages and shall provide free of charge, data logger readers **&/ software (reading apps compatible with Windows-07/latest)** to wharf department of SPC in advance, to enable examining the maintenance of cold chain in transit, and before taking over the consignment by MSD.
5. If the cold chain break is observed at the time of taking over the consignments by MSD, such consignments shall be rejected, indicating the reason on the relevant **WDN or copy of the delivery documents.** In such an event, the SPC shall arrange necessary cold storage for the consignment until ‘observed cold chain break’ is investigated leading to acceptance / total rejection of consignment and the expenses bone by MSD / SPC in arranging the cold storage shall be recovered from the supplier.
6. The vehicles transporting cold cargo to MSD shall be equipped with temperature monitoring devices and the vehicle shall have NMRA approval for transport of pharmaceuticals.
7. The suppliers shall dispatch consignments of the items, which require cold chain maintenance, to arrive in Sri Lanka during Monday to Thursday to avoid additional demurrage & storage charges during weekends, during which MSD stores is closed. In case of non-compliance of this condition, any additional expenses incurred to MSD and SPC, to Custom clear/store/receive such consignments shall be recovered from the supplier.
8. In respect of the products requiring controlled temperature storage (Eg. < 250c, 2-250c, 15-200c/300c, 2-80c etc.), supplier shall provide MSD with latest product stability study reports with the invoice of the consignment.(report shall include studies; at 300c +/- 20c & 75% +/- 5% RH for **AC stored** items and at 250c +/- 20c & 60% +/- 5% RH for **Cold stored** items. It shall be a true copy of the latest report submitted to NMRA or a report issued within last 05 years). (refer clause No.12)

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1. All items shall be supplied as per the latest/final delivery schedule, communicated to the supplier, as an amended Indent/PO delivery schedule (if not amended, original schedule in the Indent/PO will apply) mutually agreed between MSD& SPC, at the time of establishing the payment terms (L/C, DP, TT, etc). Any deviation from this agreed delivery schedule shall be treated as a defaulted delivery.

Contravening the above directions, if the delivery schedule is violated by the supplier for no fault of MSD/SPC/MOH and in the event MSD decides to accept any such consignment in full or part thereof, that is delivered after the due delivery date, Condition No. 27 on delayed deliveries, shall be applied.

1. All consignments shall be delivered at Medical Supplies Division or an alternate receiving point as directed. However sending consignments **to reach Sri Lanka from 15th December to 10th January** shall be avoided, unless otherwise prior approval has been granted by MSD for such deliveries.
2. Defaulted consignments with respect to delivery schedule shall only be considered for acceptance, subject to a penalty imposed for the delay due to suppliers fault, allowing a grace period up to two weeks. Consignments delivered after that grace period shall be considered for acceptance subject to a penalty to the supplier as described below ;

(a). A penalty of 0.5% per day of the consignment value, calculated commencing from the 15th day up to 60th day delay from the due delivery date, as per the indent/PO or its’ latest amended delivery schedules.

(b). When the delay exceeds 60days purchase order will be considered as automatically cancelled, on defaulted performance. In such a situation, MSD reserve the right to recover liquidated damages or to revoke the cancellation (eg. if payments have been released prior to such a cancellation), and accept the consignment subject to a 25% admin surcharge.

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(ii). If a delivery defaulted (violating delivery schedule in the indent/PO) SPC supplier/his local agent, who participate in an urgent local purchase tender of SPC or MSD for the same item, quoting the same product or any similar product, is bound to supply the local purchase order at the landed cost of the defaulted SPC main order. In violations of the same, the cost difference will be set off from the payments to the supplier of the corresponding SPC main order.

1. In respect of local manufacturers/ local suppliers, all deliveries shall be made only on week days excluding public holidays, also allowing adequate time to enable the completion of the receiving process at MSD stores before 3.30 p.m. In the event of failure to meet this deadline due to supplier’s fault (eg. In delivery; time, product, document, etc.) goods shall be accepted on the following working day, such date shall be counted for working out penalties as per No. 27 (regarding defaulted consignment) of the conditions of supply.

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1. The extension of L/C’s overstepping delivery schedules in the Indent/PO/its’ amendments, shall not in any way affect the recovery of late delivery charges, as per Condition No. 27 (regarding defaulted consignments) and any other direct or indirect additional costs/liquidated damages, relating/consequent to extension of L/C.
2. When adequate storage space is not available at MSD, to accept a delivery defaulted consignment (deviating from the delivery schedule in the Indent/PO/its’ amendments) under the condition No. 27, any additional expenses caused to MSD or SPC in arranging temporary external storage and other expenses (eg. demurrage, detention, container storage, re-handling cum transport, etc.) shall be borne by the supplier.

**Documents & Information**

1. MSD Order No, Item Description, SR No, Batch No., Date of Manufacture, Date of Expiry and product Storage Condition, shall be indicated in all Supply Invoices and detailed Packing Lists.
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The images of the; specimen labels, minimum pack and outer most box/shipper carton, that satisfies the above mentioned labeling conditions, shall also be provided within 14 days of releasing the indent by SPC.

1. The supplier shall submit all shipping documents to (Including Bills of Lading / Draft Air Way Bills etc.) SPC Imports department and MSD by e-mail(**follow instructions in website** [**www.msd.gov.lk**](http://www.msd.gov.lk) ), at least 03 days before the Expected Time of Arrival (ETA) of sea freighted consignments & 02 days before the ETA of Air freighted consignments.
2. After releasing the Indent/PO or establishing L/C, the latest logistical position of manufacturing & supply on the Indent/PO, shall be updated biweekly through e-mails to SPC with a copy to MSD6 by the supplier.( follow instructions in the website www.msd.gov.lk)

If it is not complied or the information so provided are found to be incomplete/false, the grace period (for supply delays) mentioned in the clause 27 will not be applicable.

**Common conditions**

36. In addition to the general conditions of supply given herein, item/order-list specific amendments, exclusions or additions to the same, stated in the covering letter of the order list and any other relevant conditions as per the tender document issued by SPC, are also applicable. The order/item specific; new conditions or amendments to General Order Conditions, will be included in the order list itself and as a remark entry in the MSMIS order records.

1. Administrative surcharge of 25%(on the value of goods), will be applied for tender condition violations that cause deficiencies in supply with respect to; quality, standards & specifications, short packing & short supply or delayed delivery as per the cabinet decision. **(eg. As in conditions No. 08,05,10,13)**
2. The successful supplier should agree to dispatch by fax/courier a full set of copy document to SPC at

 least 3 days prior to arrival of consignment in Sri Lanka to prevent any delay in clearance.

 Demurrage /additional charges if any which become payable due to supplier’s failure to comply with

 this requirement will be claimed from the supplier.

1. To be supplied as per the delivery schedule indicated in the order list.
2. In addition to the condition given herein any other relevant conditions as per the tender document

 issued by SPC are also applicable.

41. Where a purchase for a particular item is being made for the first time from a supplier or where there are previous quality failures on goods supplied by a particular supplier payments will only be made upon testing the quality and standards of the goods and comparing the bulk supply with the samples provided along with the offer.

42. In the event of an award made to you on this tender, SPC reserve the right to cancel/suspend the procuring of said order in any stage, if you would be placed the defaulted supplier’s list due to quality failure found in your previous supplies made to SPC or non compliance of contractual agreement

43. This tender is administered by the provisions of the “Public Contract Act No. 3 of 1987” and therefore, in the event bidder is to retain an agent, representative, nominee for and on behalf of Tender or shall register himself and such public contract act in accordance with the section 10 of the Public Contract Act and produce such valid original certificate of Registration with the tender.

44. **Destination Terminal Handling charges (THC) should be borne by the supplier at the Port of Loading. Hence when the C&F prices are quoted this should be inclusive of THC.**

45. Offer validity should be 01/03/2020.

46. When the time of arrival of goods to Sri Lanka, the residual shelf life should be remained 85% or more out of total product shelf life as per the regulation of Import & Export Controller of Sri Lanka.

47. If you are not interested in participating, please acknowledge the receipt of this invitation with the

reason for not quoting.

48. **BIDS FROM THOSE OTHER THAN MANUFACTURERS**

Bids for supply of goods which are not manufactured by the Bidder should be supported by a Certificate of Authority issued by the Manufacturer indicating that the Bidder has been duly authorized to supply the goods tendered for. Failure to comply may result in the offer being rejected.

**Abbreviations :***NMRA ; National Medicines Regulatory Authority/Sri Lanka,* SPC ; State *Pharmaceuticals Corporation, MSD; Medical Supplies Division/Ministry of Health-Sri Lanka.*

**Special Conditions for Surgical Consumables item**

1. **The product should have minimum of 36 months shelf life at the time of delivery to Medical Supplies Division. Requested shelf life for Surgical Consumable is 36 months unless specified in the special order conditions/specifications/order list remarks.**
2. **General condition 7 and 16 are not applicable or Surgical Consumable Items.**
3. **Art works and diagrams with dimensions for relevant products with catalog numbers should be provided.**
4. **Usage instruction pamphlet/user manuals in print/pdf/video format should be provided. (Such instructions should carry details on maintenance, compatibility and storage)**
5. **Further to the condition 33, Tender Sample of the selected bid shall be forwarded to MSD to use as reference sample to check the consignment supplied on the indent/PO.**

**All tenderers should furnish an unconditional Bid Bond encashable on demand to the value of 2% of the total Tendered Price exceeds LKR 1 million. Bid Bond should be submitted with valid up to 31/03/2020 together with the tender.**

**Sufficient quantity of samples should be forwarded for evaluation.**

**CONTRACT AND ARBITRATION**

**(A) CONTRACT**

**The successful supplier should agree to enter into a Contract/Agreement is applicable**

**normally for awards which are over LKR 500,000.00 (Five Hundred Thousand).**

**(NEW PROCEDURES TO BE ADOPTED TO FACILITATE THE IMPLEMENTATION OF MSMIS PROJECT)**

1. In respect of multi-component items that are ordered as kit items under single SR number, representing all components as one assembled unit, all deliveries of such items to MSD should be in the form of kits (all its components assembled together) with a commercial invoice indicating the number of kits and its S.R. number, describing & quantifying the individual components that forms the kit.

 MSD will not accept parts of the full complement of components making the kit, that are delivered by different suppliers at different times and such deliveries will be rejected, even when the different

 components are sourced from different suppliers.

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| --- |
| **DHS/SS/PQ/009/20** |

**2020/SPC/N/C/S/00269 CLOSING ON: 18TH SEPTEMBER , 2019 AT 2.00 pm**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM/****SR NO** | **ITEM** | **QTY** | **DELIVERY** |
| 02/10300703 | Surgical Suture, Non absorbable Monofilament Suture combined material of polypropylene and polyethylene Suture BP/USP Standard or Equivalent Standards, Gauge size 4/0, 60cm length with each end attached to a 13mm (approx.) half circle round bodied taper point eyeless needle (double arm) and sterile. Each sterile suture packed individually in peel openfoil and peel/tear open over wrap and labeled accordingly. | 2,800 Nos | 1,400 Nos – Jan./20201,400 Nos – Apr./2020 |
| 03/10300704 | Surgical Suture, Non absorbable Monofilament combined material of polypropylene and polyethylene Suture BP/USP Standard or Equivalent Standards, Gauge size 4/0, 90cm length with each end attached to a 16mm (approx.) half circle taper point eyeless needle(double arm) and sterile. Each sterile suture packed individually in peel open foil andpeel/tear open over wrap and labeled accordingly. | 1,100 Nos | 600 Nos – Jan./2020500 Nos – Apr./2020 |
| 04/10300716 | Surgical Suture, Non absorbable Monofilament Polypropylene Suture BP/USP Standard or Equivalent Standards, Gauge size 4/0, blue, 60cm length with each end attached to a 20mm (approx.) compound curved half circle (double arm) eyeless needle and sterile. Each suture packed individually in peel/tear openfoil pack and labelled accordingly. | 600 Nos | 300 Nos – Jan./2020300 Nos – Apr./2020 |
| 05/10300731 | Non absorbable Synthetic Monofilament Surgical Suture Polypropylene BP/USP Standard or Equivalent Standard, size 4/0, blue, 90cm (approx.) length, each end attached to a 17mm/18mm half circle round bodied taper point eyeless needle, (double arm), with PTFE pledget size 3mm x 3mm x 1.5mm, sterile. | 400 Nos | 200 Nos – Jan./2020200 Nos – Apr./2020 |

**Packing : 1 Nos**

**NB :**

**If offers are received on Import & Supply basis from local suppliers, those offers should be in LKR. All local suppliers/manufacturers should quote in LKR for the total delivery price to MSD stores.**

Shipment should be made exclusively on vessels belonging to the Ceylon Shipping Corporation or those chartered by CSC. However, shipment on other vessels will be permitted, in instances where vessels of the Ceylon Shipping Corporation do not call at the Port of Shipment or if they are not available for timely shipment of Cargo, in which event the supplier should attach a waiver certificate issued by Ceylon Shipping Corporation on their Authorized Agent in the supplier’s county.

**Samples Catalogue/Literature should be submitted for evaluation.**

CONDITIONS OF SUPPLY

Product & Consignments

1. The consignments supplied in respect of an order concerned, shall exactly match with the reference sample submitted and the product information (item descriptions, shelf life/warranty where applicable, manufacturer’s name, country of manufacture, country of origin, etc.) provided in the bid document by the supplier, which has been accepted by the procurement committee, and included in the Indent / Purchase Order (PO), issued by SPC.
2. All items shall be supplied, sourcing from the manufacturer and country of manufacturer, stated in the Purchase Order (PO)/Indent of SPC and wherever applicable shall have a valid product registration or waiver of registration from NMRA.
3. Maintaining the validity of the product registration during the period of supply(delivery schedule), obtaining waiver of registration &/ import license / manufacture licensing at NMRA, is a pre-requisite for the supply of surgical, pharmaceutical and relevant laboratory items. Hence all suppliers shall produce relevant valid registration certificates/licenses, when requested by MSD/SPC.

When the validity of the product/manufacturing licenses and registrations of NMRA (eg; manufacturing license, product registration and GMP certificates), of local manufacturers / local suppliers, lapses during the year or during the period of supply (delivery schedule), it shall be extended / renewed by the supplier. A certified copies of afore mentioned valid certificates shall be submitted to MSD by the supplier when deliveries are made.

1. The number of batches per consignment shall be minimal. Batch quantity shall be an equal multiple of the quantity of the consignment and the proportionate size of the batch quantity shall be not less than 15% of the quantity in the consignment.
2. If MSD decides to accept a part or full consignment, with deviations from certain tender conditions (eg: with regard to labeling/packaging etc.) due to an urgency, that shall be done subject to, either rectifying the defect within 05 working days by the supplier, or recovering the total cost [a] of rectifying the defect by MSD (via a duly contracted third party providing such services), from the supplier with a 25% surcharge on the labeling cost. (total charge = [a]+[a]x0.25) or 2% of the invoiced value, whichever is the highest.

All possible tender deviations such as Packing, labeling, delivery schedule, storage status, payment mode & conditions, etc., shall be communicated and agreed upon before accepting the tender award by the supplier. Noncompliance of same shall be considered as tender violations, to apply penalty (as clause No. 37).

1. The specifications of the product offered in the bid, by the supplier shall match with the tender specifications for the item and any form of alternate offers will not be entertained.

**Shelf life & Warrantees**

1. In the supply of all Non consumables; Manufacturer or supplier or local agent shall provide a minimum of 02 year warranty period or as specified in the specification, for each such item or it’s sub components supplied (through the local agent), unless otherwise agreed upon with MSD, prior to awarding the tender. Foreign suppliers of all such items shall have their own local agent in Sri Lanka, capable of providing technical support, repairs & spares, when necessary. (only applicable for Non Consumable Items)
2. Freshly manufactured stocks of the product shall be supplied; thereby the residual Shelf Life (shelf life remaining at the time of delivery of goods in Sri Lanka/MSD stores in case of local supplies) of the product, shall be 85% of the shelf life requested(specified in order/Indent/PO).

In respect of the items with requested shelf life equal or more than 24 months, any deficit between the residual shelf life and requested shelf life, shall not be more than 04 months.

In the violation of the above tender condition, SPC/MSD reserves the right to accept a reduced quantity, that is usable (as per the consumption rate) up to three months before the expiry of same and will subject to application of a penalty (as clause No. 37 ).

When the shelf life is not specified in the indent/PO/item spec; the requested shelf life shall be considered as, 36 months for surgical items and 24 months for pharma. / laboratory items.

**Standards & Quality**

1. Standards; In addition to Pharmacopoeial Standards that are indicated in the item specifications, other Pharmacopoeial Standards that are registered at National Medicines Regulatory Authority in Sri Lanka are also acceptable when no bidders have quoted for the standard specified in the item specification.
2. Any product deficient of its sub components/ accessories, not at the specified quality standards or all its components not unitized appropriately in packaging (as a set), shall be rejected.
3. Withdrawal from use of items due to quality failure found as manufacturer’s fault:

(a). In case of batch withdrawal, **value of entire batch quantity supplied** shall be recovered from the supplier.

(b).In case of product withdrawal, **value of entire product quantity** supplied shall be recovered from the supplier.

(c). In the event of either a) or b) above, supplier shall be surcharged the total **cost involved for MSD, of the quality failed supplies** with 25% administrative surcharge of the same**.**

1. The storage conditions and the packing requirements of the product shall conform to the information given by the manufacturer and accepted by NMRA for the product registration or shall conform to the information submitted for waiver of registration granted by NMRA in exceptional circumstances.(refer clause No.24)

If the offered product, deviate from NMRA registered product features, supplier must provide with the bid, a declaration to certify the NMRA accepted product details such as; storage conditions, pack details/contents/sizes and standard batch quantity/size of the product.

1. Immediately after delivery at MSD, the consignments shall be subjected to testing appropriately drawn, one random batch sample (Post-delivery sample) of the consignment at a government/semi-government/accredited laboratory.(to be selectively applied for Surgical & Lab items, depending on availability of testing methodology & facilities) If the sample is found to be substandard, random batch samples will be tested from all the batches/lots in the consignment, and entire expenses on such tests, like value of samples, transport, sampling & testing charges, etc, will be recovered from the supplier.
2. Consignments supplied to MSD violating the storage conditions indicated on product labels and/or product information leaflet (as accepted for product registration at NMRA), shall be considered as quality affected consignments and quality assurance of such consignments shall be carried out by post-delivery testing at government / semi government laboratory in Sri Lanka or at an accredited laboratory (foreign/local). All the expenses on such an event, including storage cost shall be borne by the supplier. If found to be quality affected the consignment will be treated as quality failed (as clause No.11).

**Pack size, Labeling & Packaging**

1. Offers for pack sizes at a lower level(smaller quantity per pack) than the pack size specified in the item description/specification and MSD order List, are also acceptable, but higher level (larger quantity per pack) pack sizes will not be entertained unless otherwise offered with the original bid and accepted by the procurement committee, with the concurrence of MSD.

16. In respect of bulk packs (not applicable for blister/strip packs), “DHS” mark shall be ;

(a). embossed or printed in case of tablets

(b). printed in case of capsules

Above condition can be waved off, if the quantity in the purchase order is less than 100,000 tablets/capsules, (any exemptions to this condition, is notified in the relevant MSD order list)

(only applicable for Pharmaceutical Products)

1. Each; innermost pack, vial/ampoule, pre-filled syringe or bottle, shall bear the item Description, SR

No, Batch No/Lot no., Reference/Catalogue no.(not for pharmaceuticals), Date of Manufacture, Date of Expiry and “STATE LOGO” of Government of Sri Lanka.

It is essential to include and exactly match the dates of Expiry & date of Manufacture (in any form as “Year & Month” or “No Exp.”), in the innermost pack and supplier’s invoice.

1. Description of the Item, SR No, Date of Manufacture, Date of Expiry, Batch No, Name and address of manufacturer and “STATE LOGO” of Sri Lanka Government shall be clearly marked on the outer covering of the individual/innermost pack containing the minimum unit of measure, including blister & strip cards and on the outer cover of the carton/box. Any deviations of the Date of Manufacture (DOM)/ Date of Expiry(DOE)declared in the offer shall be approved by MSD and DOM & DOE shall consist of at least the year & month.
2. All outer most cartons (shipping packages) shall bear the MSD Purchase Order No, SPC Indent No., SR No, Batch No, and Date of Expiry in size 1.5cm letters / figures in prominently visible manner. This may be printed, stenciled or label properly affixed.
3. Batch Number of the product shall be separately Barcoded (in Code 128 or 2D formats) and Barcode shall be printed on the labels at all levels of packing as described below, conforming to the industry standards in Barcode printing and pasting.

Format shall be according to Code 128 or 2D standards.

Maximum barcode size shall be 5.0cm (length) x 2.5cm (width).

1. In case of receiving goods under inappropriate packaging conditions(not in good order), was to be sorted out by MSD to select the items in good order by 100% checking/handling of the consignment, all expenses incurred to MSD in such an event (including demurrage charges, cold stores charges, labor charges etc. or any other charges incurred until goods are ready for acceptance), have to be paid to MSD by the local supplier, before attending to checking the consignment 100%, by MSD.

In respect of SPC imported supplies, if the local agent does not follow suit as above, such extra expenses incurred to MSD shall be recovered from the supplier by SPC and refund to MSD.

**Storage Conditions & Temperature**

1. If the storage temperature & conditions are not specified in the item specification, NMRA accepted product storage conditions, shall conform to Sri Lankan ambient storage conditions in the ranges of 300c +/- 20c temperature and 75% +/-5% relative humidity. The product storage conditions shall be clearly indicated at all levels of labels/packages/boxes.
2. Maintenance of Cold Chain;
3. In case of cold storage items, cold chain monitors (temperature recording devices) shall be included for each carton and the cold chain shall be maintained according to the manufacturer’s instructions during storage, transport and delivery.
4. Supplier shall use suitable prominently visible identification marks of international standard, with appropriate colours and sizes for easy identification of cold cargo. Supplier shall use standardized **USB Devices** for temperature data logging inside the packages and shall provide free of charge, data logger readers **&/ software (reading apps compatible with Windows-07/latest)** to wharf department of SPC in advance, to enable examining the maintenance of cold chain in transit, and before taking over the consignment by MSD.
5. If the cold chain break is observed at the time of taking over the consignments by MSD, such consignments shall be rejected, indicating the reason on the relevant **WDN or copy of the delivery documents.** In such an event, the SPC shall arrange necessary cold storage for the consignment until ‘observed cold chain break’ is investigated leading to acceptance / total rejection of consignment and the expenses bone by MSD / SPC in arranging the cold storage shall be recovered from the supplier.
6. The vehicles transporting cold cargo to MSD shall be equipped with temperature monitoring devices and the vehicle shall have NMRA approval for transport of pharmaceuticals.
7. The suppliers shall dispatch consignments of the items, which require cold chain maintenance, to arrive in Sri Lanka during Monday to Thursday to avoid additional demurrage & storage charges during weekends, during which MSD stores is closed. In case of non-compliance of this condition, any additional expenses incurred to MSD and SPC, to Custom clear/store/receive such consignments shall be recovered from the supplier.
8. In respect of the products requiring controlled temperature storage (Eg. < 250c, 2-250c, 15-200c/300c, 2-80c etc.), supplier shall provide MSD with latest product stability study reports with the invoice of the consignment.(report shall include studies; at 300c +/- 20c & 75% +/- 5% RH for **AC stored** items and at 250c +/- 20c & 60% +/- 5% RH for **Cold stored** items. It shall be a true copy of the latest report submitted to NMRA or a report issued within last 05 years). (refer clause No.12)

**Delivery Requirements**

1. All items shall be supplied as per the latest/final delivery schedule, communicated to the supplier, as an amended Indent/PO delivery schedule (if not amended, original schedule in the Indent/PO will apply) mutually agreed between MSD& SPC, at the time of establishing the payment terms (L/C, DP, TT, etc). Any deviation from this agreed delivery schedule shall be treated as a defaulted delivery.

Contravening the above directions, if the delivery schedule is violated by the supplier for no fault of MSD/SPC/MOH and in the event MSD decides to accept any such consignment in full or part thereof, that is delivered after the due delivery date, Condition No. 27 on delayed deliveries, shall be applied.

1. All consignments shall be delivered at Medical Supplies Division or an alternate receiving point as directed. However sending consignments **to reach Sri Lanka from 15th December to 10th January** shall be avoided, unless otherwise prior approval has been granted by MSD for such deliveries.
2. Defaulted consignments with respect to delivery schedule shall only be considered for acceptance, subject to a penalty imposed for the delay due to suppliers fault, allowing a grace period up to two weeks. Consignments delivered after that grace period shall be considered for acceptance subject to a penalty to the supplier as described below ;

(a). A penalty of 0.5% per day of the consignment value, calculated commencing from the 15th day up to 60th day delay from the due delivery date, as per the indent/PO or its’ latest amended delivery schedules.

(b). When the delay exceeds 60days purchase order will be considered as automatically cancelled, on defaulted performance. In such a situation, MSD reserve the right to recover liquidated damages or to revoke the cancellation (eg. if payments have been released prior to such a cancellation), and accept the consignment subject to a 25% admin surcharge.

1. (i). If any local purchases were to be made by MSD/SPC to ensure continuity of supply (due to noncompliance of Indent/PO/its’ amended; delivery schedule); in the ensuing period inclusive of the grace period for delivery from due delivery date, extra expenditure incurred on such local purchases, over the landed cost of relevant SPC main order, shall be recovered from the supplier.

(ii). If a delivery defaulted (violating delivery schedule in the indent/PO) SPC supplier/his local agent, who participate in an urgent local purchase tender of SPC or MSD for the same item, quoting the same product or any similar product, is bound to supply the local purchase order at the landed cost of the defaulted SPC main order. In violations of the same, the cost difference will be set off from the payments to the supplier of the corresponding SPC main order.

1. In respect of local manufacturers/ local suppliers, all deliveries shall be made only on week days excluding public holidays, also allowing adequate time to enable the completion of the receiving process at MSD stores before 3.30 p.m. In the event of failure to meet this deadline due to supplier’s fault (eg. In delivery; time, product, document, etc.) goods shall be accepted on the following working day, such date shall be counted for working out penalties as per No. 27 (regarding defaulted consignment) of the conditions of supply.

As an alternative, supplier can request MSD to take over the consignment on the same day, subject to settling all adl. expenses (i.e. staff OT, forklift charge, etc.) of MSD, by the supplier.

1. The extension of L/C’s overstepping delivery schedules in the Indent/PO/its’ amendments, shall not in any way affect the recovery of late delivery charges, as per Condition No. 27 (regarding defaulted consignments) and any other direct or indirect additional costs/liquidated damages, relating/consequent to extension of L/C.
2. When adequate storage space is not available at MSD, to accept a delivery defaulted consignment (deviating from the delivery schedule in the Indent/PO/its’ amendments) under the condition No. 27, any additional expenses caused to MSD or SPC in arranging temporary external storage and other expenses (eg. demurrage, detention, container storage, re-handling cum transport, etc.) shall be borne by the supplier.

**Documents & Information**

1. MSD Order No, Item Description, SR No, Batch No., Date of Manufacture, Date of Expiry and product Storage Condition, shall be indicated in all Supply Invoices and detailed Packing Lists.
2. One of the tender samples of the selected bid shall be forwarded to MSD, for using as a reference sample (can make it; a part of the last consignment or a returnable to supplier) for checking the conformity of the consignments received under the indent/PO.(applicable for all surgical items and regular category of laboratory items, when specified in respective order lists).

The images of the; specimen labels, minimum pack and outer most box/shipper carton, that satisfies the above mentioned labeling conditions, shall also be provided within 14 days of releasing the indent by SPC.

1. The supplier shall submit all shipping documents to (Including Bills of Lading / Draft Air Way Bills etc.) SPC Imports department and MSD by e-mail(**follow instructions in website** [**www.msd.gov.lk**](http://www.msd.gov.lk) ), at least 03 days before the Expected Time of Arrival (ETA) of sea freighted consignments & 02 days before the ETA of Air freighted consignments.
2. After releasing the Indent/PO or establishing L/C, the latest logistical position of manufacturing & supply on the Indent/PO, shall be updated biweekly through e-mails to SPC with a copy to MSD by the supplier.( follow instructions in the website www.msd.gov.lk)

If it is not complied or the information so provided are found to be incomplete/false, the grace period (for supply delays) mentioned in the clause 27 will not be applicable.

**Common conditions**

36. In addition to the general conditions of supply given herein, item/order-list specific amendments, exclusions or additions to the same, stated in the covering letter of the order list and any other relevant conditions as per the tender document issued by SPC, are also applicable. The order/item specific; new conditions or amendments to General Order Conditions, will be included in the order list itself and as a remark entry in the MSMIS order records.

1. Administrative surcharge of 25%(on the value of goods), will be applied for tender condition violations that cause deficiencies in supply with respect to; quality, standards & specifications, short packing & short supply or delayed delivery as per the cabinet decision. **(eg. As in conditions No. 08,05,10,13)**
2. Representative samples in respect of items offered should be submitted to reach SPC on or before the

**closing time on the closing date** of tender and acknowledgement receipt to be obtained from Administration Department of SPC.

1. The successful supplier should agree to dispatch by fax/courier a full set of copy document to SPC at

least 3 days prior to arrival of consignment in Sri Lanka to prevent any delay in clearance.

Demurrage /additional charges if any which become payable due to supplier’s failure to comply with this requirement will be claimed from the supplier.

1. To be supplied as per the delivery schedule indicated in the order list.
2. In addition to the condition given herein any other relevant conditions as per the tender document

issued by SPC are also applicable.

1. Where a purchase for a particular item is being made for the first time from a supplier or where there

are previous quality failures on goods supplied by a particular supplier payments will only be made upon testing the quality and standards of the goods and comparing the bulk supply with the samples provided along with the offer.

1. In the event of an award made to you on this tender, SPC reserve the right to cancel/suspend the

procuring of said order in any stage, if you would be placed the defaulted supplier’s list due to quality

failure found in your previous supplies made to SPC or non compliance of contractual agreement

1. This tender is administered by the provisions of the “Public Contract Act No. 3 of 1987” and

 therefore, in the event bidder is to retain an agent, representative, nominee for and on behalf of Tender

 or shall register himself and such public contract act in accordance with the section 10 of

 the Public Contract Act and produce such valid original certificate of Registration with the tender.

1. **Destination Terminal Handling charges (THC) should be borne by the supplier at the Port**

 **of Loading. Hence when the C&F prices are quoted this should be inclusive of THC.**

1. Offer validity should be 16/03/2020.

47. When the time of arrival of goods to Sri Lanka, the residual shelf life should be remained 85% or more out of total product shelf life as per the regulation of Import & Export Controller of Sri Lanka.

48. If you are not interested in participating, please acknowledge the receipt of this invitation with the

reason for not quoting.

49. **BIDS FROM THOSE OTHER THAN MANUFACTURERS**

Bids for supply of goods which are not manufactured by the Bidder should be supported by a Certificate of Authority issued by the Manufacturer indicating that the Bidder has been duly authorized to supply the goods tendered for. Failure to comply may result in the offer being rejected.

**Abbreviations :***NMRA ; National Medicines Regulatory Authority/Sri Lanka,* SPC ; State *Pharmaceuticals Corporation, MSD; Medical Supplies Division/Ministry of Health-Sri Lanka.*

**Special Conditions for Surgical Consumables item**

1. **The product should have minimum of 36 months shelf life at the time of delivery to Medical Supplies Division. Requested shelf life for Surgical Consumable is 36 months unless specified in the special order conditions/specifications/order list remarks.**
2. **Art works and diagrams with dimensions for relevant products with catalog numbers should be provided.**
3. **Usage instruction pamphlet/user manuals in print/pdf/video format should be provided. (Such instructions should carry details on maintenance, compatibility and storage)**
4. **Further to the condition 33, Tender Sample of the selected bid shall be forwarded to MSD to use as reference sample to check the consignment supplied on the indent/PO.**

**CONTRACT AND ARBITRATION**

**(A) CONTRACT**

**The successful supplier should agree to enter into a Contract/Agreement is applicable normally for awards which are over LKR 500,000.00 (Five Hundred Thousand).**

 **(NEW PROCEDURES TO BE ADOPTED TO FACILITATE THE IMPLEMENTATION OF MSMIS PROJECT)**

1. In respect of multi-component items that are ordered as kit items under single SR number, representing all components as one assembled unit, all deliveries of such items to MSD should be in the form of kits (all its components assembled together) with a commercial invoice indicating the number of kits and its S.R. number, describing & quantifying the individual components that forms the kit.

MSD will not accept parts of the full complement of components making the kit, that are delivered by different suppliers at different times and such deliveries will be rejected, even when the different components are sourced from different suppliers.

**All tenderers should furnish an unconditional Bid Bond encashable on demand to the value of 2% of the total Tendered Price exceeds LKR 1 million. Bid Bond should be submitted with valid up to**

**15/04/2020 together with the tender.**

(Annexure I)

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| **DHS/RSS/RQ/275/18** |

**2018/SPC/E/C /S/00427 CLOSING ON: 04TH SEPTEMBER, 2019 AT 2.00 pm**

|  |  |  |
| --- | --- | --- |
| **ITEM****SR No** | **Item Specification** | **Quantity**  |
| 01/13513216 | Guide liner-Extention Catheter,6F-25cm,Boston Scientific or similar. | 125 Nos |
| 02/13513215 | Guidesilla- Guide Extention Catheter,6F,25cm,Boston Scientific or similar. | 125 Nos |
| 03/13513214 | Double Lumen Coronary Guiding Catheter, Coronary Micro type size 3.2F,140cm,Crusade type or similar. | 144 Nos |
| 04/13513213 | Coronary Guiding Catheter, Coronary Micro type, size 1.8F, 150cm (approx.) length, sterile. | 270 Nos |
| 05/13513212 | Coronary Guiding Catheter, Coronary Micro type, size 1.8F, 130cm (approx.) length, sterile. | 271 Nos |
| 12/13513205 | Coronary Guiding Catheter, VODA type, size 7F, curve style VODA 4, 90cm - 100cm length, sterile. | 100 Nos |
| 13/13513204 | Coronary Guiding Catheter, VODA type, size 7F, curve style VODA 3, 90cm - 100cm length, sterile. | 100 Nos |
| 14/13513203 | Coronary Guiding Catheter, VODA type, size 6F, curve style VODA 4, 90cm - 100cm length, sterile. | 149 Nos |
| 15/13513202 | Coronary Guiding Catheter, VODA type, size 6F, curve style VODA 3, 90cm - 100cm length, sterile. | 275 Nos |

**Packing : 01**

**Delivery : 100% Immediately**

**NB :**

**If offers are received on Import & Supply basis from local suppliers, those offers should be in LKR. All local suppliers/manufacturers should quote in LKR for the total delivery price to MSD stores.**

Shipment should be made exclusively on vessels belonging to the Ceylon Shipping Corporation or those chartered by CSC. However, shipment on other vessels will be permitted, in instances where vessels of the Ceylon Shipping Corporation do not call at the Port of Shipment or if they are not available for timely shipment of Cargo, in which event the supplier should attach a waiver certificate issued by Ceylon Shipping Corporation on their Authorized Agent in the supplier’s county.

**Samples Catalogue/Literature should be submitted for evaluation**

**General Conditions :**

01. Offers should be submitted in the format as per annexure

02. To be supplied from freshly manufactured stock.

03.Each individual item to bear Description of Item, Batch No., Order List No., Indent No., Stock

 Reference No. (Lot No)., Name and address of Manufacturer, Date of Manufacture, Date of expiry,

 (If No Expiry it should indicate on label) SR No., and ‘STATE LOGO” of Sri Lanka Government.

04.All inner and outer boxes/cartons of surgical consumables should be labeled indicating following

 details in English in clearly visible manner and to be delivered at Medical Supplies Division, No.

 357, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10/ as directed by Medical Supplies

 Division.

1. Description of Item
2. SR No., Date of Manufacture, Date of Expiry and Lot Number

(**In size 5cm letters/figures in prominently visible manner)**

1. Name and Address of Manufacturer,
2. MSD Order List No., SPC Indent No.
3. “STATE MARK” of Sri Lanka Government
4. Special Storage condition of the Item (if available)

05.The item should be suitably packed to be stored under normal room temperature and humidity

 prevailing in SRI LANKA.

06.The lot quantities shall be identical and number of Lot numbers shall be minimal. Each batch

 quantity should be individually shrunk wrapped and palletized. The shrunk wrapped pallet shall

 be labeled as described under conditions No. 4 and bar code also to be labeled.

07.Barcode (code 128) for Batch Numbers shall be printed on the labels of innermost to outermost

 packing’s as described below;

1. Lot number should be separately bar-coded.
2. Format should be according to CODE 128 standard.
3. Maximum barcode size should be 2.5cm x 5.0cm
4. Industry standard in barcode printing and pasting should be followed.

08.Offers for any other economically viable pack sizes different from the specified pack sizes are

 acceptable with the prior approval of Director, Medical Supplies Division.

09.MSD Order List No. “2018/SPC/E/C/S/00427, SR No., Description of Item, storage conditions of the

 item, Batch No., Date of Manufacturer, Date of Expiry of Item and SPC Indent no. should be

 indicated in all Supply Invoices and Packing Lists.

10.Any deviation of the labeling requirement requested by Director, Medical Supplies Division the labels

 of primary pack of the consignment shall be brought to the particular attention of Director, Medical

 Supplies Division of the prior approval.

11.In case the item is not delivered according to the given delivery schedule or non compliance of

 labeling requirement, specially the barcode labeling, Director, Medical Supplies Division has the right to reject the whole consignment or part of it delivered thereafter.

12.If any purchases have to be made by Medical Supplies Division to ensure continuity of supply, owing to delaying/ defaulting the supply on this order, any excess expenditure incurred over and above indented cost of this order shall be debited to SPC, to be recovered from supplier.

13.Withdrawal from use of items due to quality failures:

1. In case of batch withdrawal due to quality failure, the supplier/manufacturer shall either replace entire batch quantity with a good quality product, free of charge or reimburse the value of entire batch quantity supplied.
2. In case of product withdrawal due to quality failure, the supplier/ manufacturer shall reimburse the value of entire product quantity supplied.
3. In the event of either a) or b) above the supplier/ manufacturer shall be surcharged additional 25% of the total value concerned as administrative cost.

14.Cluster Awards: -Different strengths of same drug or chemical/ different sizes or shapes of same

 medical device should be processed simultaneously in order to facilitate relevant Technical

 Evaluation Committee and Procurement Committee to consider making cluster awards for such

 items on an economical manner.

15. Representative samples in respect of items offered should be submitted to reach SPC on or before

 the **closing time on the closing date** of tender and acknowledgement receipt to be obtained

 from Administration Department of SPC.

16.The successful supplier should agree to dispatch by fax/courier a full set of copy document to SPC at least 3 days prior to arrival of consignment in Sri Lanka to prevent any delay in clearance.

 Demurrage /additional charges if any which become payable due to supplier’s failure to comply with this requirement will be claimed from the supplier.

17.To be supplied as per the delivery schedule indicated in the order list.

18.In addition to the condition given herein any other relevant conditions as per the tender document

 issued by SPC are also applicable.

19.Where a purchase for a particular item is being made for the first time from a supplier or where there are previous quality failures on goods supplied by a particular supplier payments will only be made upon testing the quality and standards of the goods and comparing the bulk supply with the samples provided along with the offer.

20.In the event of an award made to you on this tender, SPC reserve the right to cancel/suspend the

 procuring of said order in any stage, if you would be placed the defaulted supplier’s list due to quality failure found in your previous supplies made to SPC or non compliance of contractual agreement

21. This tender is administered by the provisions of the “Public Contract Act No. 3 of 1987” and

 therefore, in the event bidder is to retain an agent, representative, nominee for and on behalf of

 Tender or shall register himself and such public contract act in accordance with the section 10 of

 the Public Contract Act and produce such valid original certificate of Registration with the

 tender.

22.**Destination Terminal Handling charges (THC) should be borne by the supplier at the Port of Loading. Hence when the C&F prices are quoted this should be inclusive of THC.**

23. Offer validity should be 02/03/2019.

24. All tenderers should furnish an unconditional Bid Bond encashable on demand to the value of 2% of the total Tendered Price exceeds LKR 1 million. Bid Bond should be submitted with valid up to 01/04 /2020 together with the tender.

25. When the time of arrival of goods to Sri Lanka, the residual shelf life should be remained 85% or more out of total product shelf life as per the regulation of Import & Export Controller of Sri Lanka.

26. If you are not interested in participating, please acknowledge the receipt of this invitation with the

 reason for not quoting.

27. **BIDS FROM THOSE OTHER THAN MANUFACTURERS**

 Bids for supply of goods which are not manufactured by the Bidder should be supported by a Certificate of Authority issued by the Manufacturer indicating that the Bidder has been duly authorized to supply the goods tendered for. Failure to comply may result in the offer being rejected.

**CONTRACT AND ARBITRATION**

**(A) CONTRACT**

**The successful supplier should agree to enter into a Contract/Agreement is applicable normally for awards which are over LKR 500,000.00 (Five Hundred Thousand).**

**(NEW PROCEDURES TO BE ADOPTED TO FACILITATE THE IMPLEMENTATION OF MSMIS PROJECT)**

1. In respect of multi-component items that are ordered as kit items under single SR number, representing all components as one assembled unit, all deliveries of such items to MSD should be in the form of kits (all its components assembled together) with a commercial invoice indicating the number of kits and its S.R. number, describing & quantifying the individual components that forms the kit.

MSD will not accept parts of the full complement of components making the kit, that are delivered by different suppliers at different times and such deliveries will be rejected, even when the different components are sourced from different suppliers.